



SAC Meeting Minutes

Date: 9/27/2023

Time: 3:30pm

Location: CEC Windsor

Participants: Amelia Koehmstedt, Steve Coppa, Janet Kelley, Melissa Faye, Mike Curtis, Lisa Plahuta, Kelly Smith & Rebecca Feilmann

Meeting began: 3:30pm

Agenda:

1. Meet & Greet
2. SAC Elections
 - a. Ms. Smith discussed what SAC will look like at CECW
 - i. Went over roles and responsibilities of Chair, Co-Chair, Secretary
 - ii. Asked the three parents in attendance if they were interested in any of the positions
 1. Mike Curtis was nominated as the chair - seconded by Mr. Coppa and other parents
 2. Lisa Plahuta was nominated as the secretary - seconded by Ms. Smith and other parents
 3. No Co-Chair at this time
 - b. Parent members would like to give out their information/get information from other parents. Parents can reach out to Jeremiah Way, CECW's volunteer leader, for interested volunteers.
 - i. Ms. Smith will set up a SAC table at Parent Teacher Conferences for current parent members to try and gain more parent participation
 - ii. Parents would like new families to have more information on what the SAC is. Ms. Koehmstedt suggested better communication during



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1. Mr. Curtis suggested creating a video to show parents explain the SAC

Meeting Adjourned: 3:55pm