



CEC Governing Board Meeting – April 21, 2023 @ 3:30 p.m.

CEC Parker @ 10235 Parkglenn Way, Parker, CO

And

Microsoft Teams

Click here to join the meeting

Call in: 1.970.462.9165 Conference ID: 935 647 878#

Call to Order - Laura called the meeting to order at 3:30 p.m. with the reading of the mission statement.

Mission Statement

Colorado Early Colleges' mission is to prepare a diverse population of students for life by developing their mind, body and character through rigorous academic studies, and character development activities in cooperation with the community we serve.

All students, regardless of background or skill level, will have the opportunity to pursue a growth mindset that will allow them to achieve mastery and will demonstrate that they can succeed in school, in college, and in their chosen career.

No exceptions. No excuses.

Attendees:

- Board of Governors: Laura Calhoun, Terry McDonald, Arthur Cyphers, Jessie Mathis, Larry Mohr, Fish Abrhaley, and Roger LaMarca
- Chief Executive Administrator: Sandi Brown
- Attorneys: Dustin Sparks and Amber DeCarli
- Other staff as required: Cameron M., Stephanie L., George S., Kelly S., Tom S., Jay E., Keshia M., Maren B., Jennifer D., Sarah B., Karisa H., Allison S., Deborah V., Brenda R., Trevor K., Lusile B., Bram C., Angela M., Aren G., Lisa C., Ryan M., Michael M., Rachael S., Birdie J., Jasmine B., Chris (Guest), Robin Z., Jacque G., Jeffrey S., Eilee V., Michele T., Rachel L., Jennifer W., Nora S., Lynn B., and Lauren A.

Approval of Agenda – Art made a motion to approve the agenda. Jessie 2nd. Approved.

Correspondence/Board Comments – Laura highlighted the Board's tours and listening sessions at CEC Aurora and CEC Parker. Jessie shared his insights on the common theme among the Founder's Award nominees.

Public Comment

The Board welcomes Public Comment. Please keep comments to 3 minutes or less per person. Should you have a question for the Board that requires a response, please submit your question via email to the CEC Governing

Board President, Laura Calhoun, at laura.calhoun@coloradoearlycolleges.org who will then respond to your question via email.

- The first guest to speak was Eilee V.
- Birdie J. was the next guest speaker.
- Laura Calhoun thanked both Eilee and Birdie, on behalf of all Board members, for their comments and participation. She stated that the Board values input from parents, students, staff, and the community. So that the Board can address concerns directly, Laura asked that additional questions be submitted to her in writing via email at laura.calhoun@coloradoearlycolleges.org.

Administration Report – Sandi Brown

- Marketing and Enrollment
 - Network Newsletter to Perspective Families - <https://conta.cc/3LagrAJ>
 - Sandi shared the Network Newsletter, developed by the Marketing department, which highlights accomplishments/events at each CEC campus. The newsletter is sent to all perspective families.
 - Enrollment Data
 - Sandi updated the Board that enrollment for SY 23-24 is going well.
- Academics
 - Castle Rock, Inverness, and Parker 2023 Graduates
 - Two 2023 graduates from CEC Castle Rock, two 2023 graduates from CEC Inverness, and two 2023 graduates from CEC Parker shared their experiences at CEC including why they chose CEC, what credentials they are earning at graduation, and their future education and career goals. Laura thanked the graduates for attending and congratulated them on their achievements.
 - Overview of CSI Charter Renewal Process – Ryan Marks and Michael McManus
 - Ryan Marks, CSI Chief of Authorizing and Accountability, summarized the CSI charter renewal process for CEC Douglas County and CEC Windsor and informed the Board of its role in the renewal process.
 - Intent to Renew CEC Douglas County and CEC Windsor Charters
 - The Intent to Renew forms were mentioned during the CSI presentation above.
- Human Resources
 - Hiring Update Fort Collins Heads of School
 - Sandi introduced Dr. Allison (Alli) Smith as the new Head of School at CEC Fort Collins High School. Sandi told the Board that Alli will assume her new role on May 1, 2023. Alli introduced herself and highlighted her background for the Board.
 - Sandi introduced Deborah (Dee Dee) Vicino as the new Head of School at CECFC Middle School. Sandi told the Board that Dee Dee will assume her new role on May 1, 2023. Dee Dee introduced herself and highlighted her background for the Board.
- Operations
 - Safety Trainings and Security Measures
 - Sandi highlighted the Safety and Security letter that was sent to all CEC families which outlined the safety and security measures at all CEC campuses. Sandi informed the Board that CEC is hosting a Reunification Training June 6-7 and that CEC is supporting smaller charter schools by inviting them to participate in this training.
- Facilities
 - Facilities Report
 - Sandi briefly updated the Board on 2023 projects including pursuing the sale of the Wheaton Building, work at the CEC Colorado Springs campus to support its new homeschool program and scratch kitchen, BEST grant for bathroom and water main renovation at CEC Colorado Springs, and that a BEST grant application for roof

replacement at CEC Fort Collins is pending CDE final review in May. Sandi noted 2023 achievements and outlined several summer improvement projects. Sandi also commended the work done to clean up the homeless encampment near the Colorado Springs campus.

- Update on Daniels Fund
 - Sandi gave a brief update on conversations with the Daniels Fund and CEC's ask to support the Colorado Springs campus with a career pathway center.

Finance – Cameron Mascoll

- 3rd Quarter Financials
 - Cameron noted that all 3rd Quarter Financials are available for the Board's review. He noted the possibility that a couple of schools might have amended budgets that the Board will need to approve.
- ERC Cares Funds (Employee Retention Tax Credit)
 - CEC is researching this opportunity.
- 1st Round FY24 Budgets Due April 28
 - Cameron stated that work has begun on the FY24 budgets and that a special June Board meeting will be needed for the Board to approve final FY24 budgets. Deadline for 1st drafts of FY24 budgets moved back to May 5th.

Board Action

- Approve March 10, 2023 CEC Governing Board Meeting Minutes – Jessie made a motion to approve the March 10, 2023 CEC Governing Board Meeting Minutes. Art 2nd. Approved. Larry abstained from voting as he was not present at the March meeting.
- Approve 2023.04.21A Resolution Approving Intent to Renew CEC Douglas County – Terry made a motion to approve Resolution 2023.04.21A Approving the Intent to Renew CEC Douglas County. Jessie 2nd. Roll vote was taken. Unanimously approved.
- Approve 2023.04.21B Resolution Approving Intent to Renew CEC Windsor – Jessie made a motion to approve Resolution 2023.04.21B Approving the Intent to Renew CEC Windsor. Art 2nd. Roll call vote was taken. Unanimously approved.
- Approve 2023.04.21C CEC Remote Learning Resolution- Terry made a motion to approve Resolution 2023.04.21C CEC Remote Learning Resolution. Art 2nd. Roll call vote was taken. Unanimously approved.

Additional Board Action

- Terry made a motion to amend the April 21, 2023 CEC Governing Board Meeting Agenda and add updated language for Executive Session to read: "Executive session pursuant to C.R.S. §24-6-402(4)(f)(I) for personnel matters, specifically discussing CEA annual review, goals, and contract renewal/amendment; and executive session pursuant to C.R.S. 24-6-402(4)(b) conference with the attorney for the public entity, specifically receiving legal advice related to CEA annual review, goals, and contract renewal/amendment and additional personal matters and potential litigation matters." Larry 2nd. Approved and agenda has been amended above to reflect the new Executive Session language.

Executive Session

- Executive session pursuant to C.R.S. §24-6-402(4)(f)(I) for personnel matters, specifically discussing CEA annual review, goals, and contract renewal/amendment; and executive session pursuant to C.R.S. 24-6-402(4)(b) conference with the attorney for the public entity, specifically receiving legal advice related to CEA annual review, goals, and contract renewal/amendment and additional personal matters and potential litigation matters.
 - At 5:26 p.m. Terry made a motion to enter Executive Session in accordance with C.R.S. §24-6-402(4)(f)(I) for personnel matters, specifically discussing CEA annual review, goals, and contract

renewal/amendment; and executive session pursuant to C.R.S. 24-6-402(4)(b) conference with the attorney for the public entity, specifically receiving legal advice related to CEA annual review, goals, and contract renewal/amendment and additional personal matters and potential litigation matters. Invited into Executive Session were Laura Calhoun, Terry McDonald, Art Cyphers, Jessie Mathis, Fish Abrhaley, Roger LaMarca, Dustin Sparks, Amber DeCarli, and Brenda Rhodes. Larry 2nd. Approved. Brenda left Executive Session once the meeting recording was started and stopped.

- At 6:59 p.m. Sandi Brown and Brenda Rhodes were invited back into Executive Session. Brenda left Executive Session once the meeting recording was started.
- At 7:52 p.m. Larry made a motion to exit Executive Session. Terry 2nd. Approved.

Other Business – Jessie made a motion to move “Other Business” agenda items to the May 12, 2023 CEC Governing Board Meeting. Larry 2nd. Approved.

- Nomination to Elect Governing Board Director
 - Terry McDonald for 3-year term
 - Election held during May 12, 2023 Board meeting
- Nominations for CEC Governing Board Officers
 - President -
 - Vice President -
 - Treasurer -
 - Secretary -
 - Elections held during May 12, 2023 Board meeting

Future Meetings of the Governing Board

- May 12, 2023 - Virtual Via Microsoft Teams @ 3:30 p.m.
- June - Special Board Meeting to Approve FY23-24 Budgets
- July 21, 2023 - Virtual Via Microsoft Teams @ 3:30 p.m.

Adjourn – Laura adjourned the meeting at 7:53 p.m.

Respectfully submitted by Brenda Rhodes, CEC Executive Office Administrator

Signed



Laura Calhoun, CEC Governing Board President