



## 8/26/2021 SAC Meeting Minutes

**Date: 08/26/2021**

**Time: 5:30pm**

**Location: CEC Windsor – Conference Room**

**Participants: Staff- Ms. Melissa Faye, Mr. Steve Coppa LParents- Ms. Casey**

**Wadelle, Ms. Stephanie Lewis, Trina and Kenny McDaniel, Ms. Jill Tyrrell**

**Presentees: Kelly Smith**

### **MINUTES:**

**Meeting started at 5:34pm and began with introductions of those in attendance.**

#### **Mask Discussion**

1. There have been many questions from parents regarding the mask guidelines. CEC Windsor is a “School of Choice,” meaning that the specific guidelines for masks are determined by the families.
2. Although we are in PSD, we are not required to comply with their mask mandates. However, if Larimer County issues a county mandate requiring masks, we will need to comply.
3. Right now, most students and teachers are not wearing masks, but those who are more comfortable wearing one, for whatever reason, are free to do so.
4. Each individual’s choice to wear or not wear a mask will be respected.
5. Students on buses are required to wear a mask, which is a federal law.

#### **Covid Safety Procedures**

1. The facility continues to be cleaned throughout the day by a day porter who cleans the front vestibule and high-touch areas.
2. Ionization system to kill 99.6% of germs in air still in place.
3. Teachers wipe down desks between each class.
4. Hand sanitizer is available in every class.
5. CEC gives options for students and staff to be vaccinated, but this is not required.

#### **SAC Committee & Meetings**

1. SAC stands for “School Accountability Committee”
2. We need more input from parents
3. More discussion needed for PBIS (Positive Behavior Intervention Systems)
4. Anyone can attend SAC meetings, including students.



## 8/26/2021 SAC Meeting Minutes

5. The location of SAC meetings will be rotated throughout the school and will be held at either 3:30pm and 5:30pm, with times alternating each month.
6. Those in attendance agreed with Stephanie's suggestion to meet six times throughout the school year: August, October, November, January, March and April.
7. Topics to include:
  - Oct: Go over CMAS scores; parent/teacher conferences
  - Nov: Open
  - Jan: Open
  - March: Financial updates; state testing
  - April: SAC elections; Grows & Glows

### **School Plan**

1. SAC will need to start planning UIP for next year.
2. The one for this year was turned in August 15<sup>th</sup>.
3. Ms. Smith explained "Achieve 3000" a new way to measure reading levels.
4. We do not have a lot of data to use from tests because of Covid in 2020, but we did have our CMAS and the scores were excellent.
5. Achieve 3000 will give use more data to use.

### **Family Engagement**

1. The Summer 2021 family and friends fair was a success.
2. Looking for more ways to engage families and encourage participation with school.
3. Scholastic Book Fair scheduled for Fall '21.
4. Additional ideas for parental engagement include college partners, improving parent portal, regular covid updates, parent volunteers
5. Ms. Amanda Atkins is in charge of providing volunteer opportunities to parents through "Sunshine Committee," including parent/teacher conferences and arranging meals.
6. All teachers are on at least one committee. Can parents be on these committees as well? For example, helping to arrange a 5K for the health and wellness committee.
7. Last year, Kitty Moore's son gave seminar on cyber safety. Perhaps something like this again?
8. How else can parents help? Ms. Smith would encourage parents to send "happy emails" and "happy notes" to staff and let them know the positive things that are happening, not just the negative.

**Meeting adjourned at 6:14pm.**



## 8/26/2021 SAC Meeting Minutes

---

**Next Meeting: Tentatively October 7, 2021 at 3:30pm**  
**Location: TBD**