

General Transcript Information



COLORADO
Early Colleges
— Fort Collins —

- CEC only provides transcripts if they contain CEC grades. For example, at least one CEC course must be posted to the transcript. If academic records are requested before a student has completed a CEC course, the transcript submitted during the enrollment process can be provided along with a current grade report.
- Transcripts are considered a complete document. Students/parents/guardians may not request that some previous courses be transferred, and others not transferred. However, CEC Registrars may elect to exclude certain courses from a transcript.
- Partially Enrolled student transcripts with previous courses from other institutions will not be posted to CEC's transcript.
- Course credit is granted from the original transcript submitted. Changes made to the original transcript submitted at the time of enrollment will NOT be accepted.
- CLEP credit(s) are added to the CEC transcript only if the credit is awarded on a college transcript. If it is not on the CEC transcript, the student must request an official college transcript be sent directly from the institution to CEC that reflects CLEP credit earned. All transcripts should be sent to the attention of the CECFC Registrar at this email address - CECFCTSIquiries@coloradoearlycolleges.org.
- College credit earned through an AP exam is added to the CEC transcript only if the credit is awarded on a college transcript. The student must request an official college transcript be sent directly from the institution to CEC that reflects college credit earned through the AP exam. All transcripts should be sent to the attention of the CECFC Registrar at this email address - CECFCTSIquiries@coloradoearlycolleges.org.
- Weighted GPA points are added to the CEC transcript only if it is noted on the issuing school's transcript as being weighted. Homeschool courses are not granted weighted credit.
- Weighted GPA points are added to the CEC transcript for college courses that are 1000 level and above. Courses below the 1000 level are considered remedial and are not given weighted GPA points.
- College courses that are 1000 level and above are tracked by CEC for reporting purposes and graduation honors. Courses below the 1000 level are considered remedial and are not tracked.
- Transferred courses, as a rule, are awarded .5 credit per semester. On average, students will be granted 5-7 credits per year.

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- Transferred college courses will only be added to the CEC transcript for weighted high school credit equivalency when an official college transcript where the course(s) were taken is sent directly by the institution to CEC.
- All requests for a CEC transcript must be made through [Parchment](#), the service provider we partner with to process and track transcript orders. Allow 5-10 business days for processing.
- Walk-in requests for transcripts will not be accepted.
- Partially Enrolled students approved to go to full-time status will have 30 days from the date of the approval to submit their final transcript. Changes made to the original transcript submitted at the time of enrollment will NOT be accepted.
- Full-time/Partially Enrolled status changes can occur only once during the student's enrollment at CEC and must be approved by the student's advisor.
- High school students enrolled in college courses receive weighted high school credit towards their graduation requirements based on the following credit conversion:

College Credits	H.S. Credits
0.5	0.25
1	0.5
2	1
3	1
4	1.5
5	2
6	2
7	2.5
8	2.5
9	3

- [Homeschool High School TS Fillable Form](#)
- [Homeschool Middle School TS Fillable Form](#)