



Colorado Early Colleges  
Fort Collins

Wolf Welcome 20 -



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## Welcome to CECFC!



### **Collin Turbert, Head of School**

Collin Turbert has been with CECFC since 2014 and has served as a STE teacher, as the Director of Innovation, and as a member of the school's leadership team. As the Director of Innovation, Collin led the development of the school's makerspace, the Innolab, and created programs in Information Technology, STE, Agriculture, Construction, Multimedia Design, Manufacturing, and Entrepreneurship. Collin graduated from Boise State University with a Bachelor of Science degree in Civil Engineering and earned a Master of Science degree in Structural Engineering from Colorado State University. Outside of CECFC, Collin is an avid rock climber and can be found sleeping on the side of big walls in Yosemite or developing climbing new routes along the Front Range. He also enjoys woodworking, working with electronics, and any activity that gets him outside enjoying Colorado.



### **Karisa Hocke, Dean of Academics**

Karisa Hocke began her CECFC career in 2013 as an English instructor. After several years of developing curriculum and supporting students in the classroom, she transitioned into her current role as Dean of Academics. Karisa feels privileged to guide such a dedicated instructional staff at the CECFC high school and middle school as a way of further serving students. She is passionate about CECFC's mission and providing an early college experience to best prepare students for our evolving society. Outside of CECFC, Karisa enjoys spending time enjoying all Northern Colorado has to offer with her husband, two children, and English Mastiff, enjoying a book in her comfy reading chair, and weightlifting.



### **Dale Meyer, Director of Advising**

Dale Meyer earned a Bachelor of Science degree in Kinesiology Education from the University of Northern Colorado as well as an Associate of Arts Degree from Aims Community College. After teaching for 3 years at the middle school level he left teaching to pursue other business opportunities. Education called him back as he began a career as an Admission Representative at the college level, transitioning to Online Coordinator, Instructor, Assistant Dean and Dean of Academic Affairs, eventually becoming a Campus Director. Dale also worked for UC Denver as the Continuing Professional Education Coordinator assisting professionals such as teachers returning to school to continue their education. Eventually, Dale's passion for student success brought him to CECFC as an Academic & Career Advisor and then as the Director of Advising.



### **Court Sheffield, Director of Campus Culture**

Court Sheffield received his Undergraduate degree from CSU in Art Education and his master's degree from UNC in Educational Leadership and still holds a valid Colorado Visual Arts teaching license and Colorado Principal license. Court Sheffield oversees all discipline, safety, security and facilities issues. He supports students and families through various discipline issues as well as what he can to keep a positive mindset in all students daily. He loves the fact we do our best to adhere to every policy/rule we have. We walk the walk and not just talk the talk. He also loves the fact that our student body is made up of young people from across northern Colorado who make new friends here that they did not have at their previous neighborhood school, and the grit and growth mindset most of our students bring with them to our campus every day. Court Sheffield hopes all our students give our program a shot of their effort and graduate with the maximum amount of certifications/degrees or college credits they possibly can. His hobbies include being with his family, music, working with his hands and enjoying the outdoors.



### **Laura Boulton, Director of Admissions**

Laura Boulton has been with the Colorado Early Colleges network since 2011, beginning in Colorado Springs and then moving to Fort Collins to open CECFC. She has served as executive assistant to the head of school and school registrar, and now manages the Fort Collins admissions team. Laura's team facilitates all enrollment and transcripts for the Fort Collins high school and middle school, and keeps the school up-to-date on policy and procedures for enrollment and graduation in addition to managing Infinite Campus. Laura's two eldest sons are graduates of CEC in Colorado Springs, and her youngest son is a graduate of CECFC.



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The CECFC Advising Team



Eliann Beck  
Academic Career Advisor,  
Front Range Liaison



Vicki Hawkins  
Academic Career Advisor



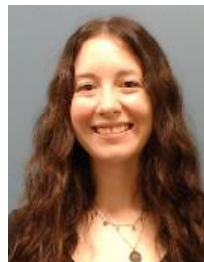
Anna Benson  
Academic Career  
Advisor, RCS Advisor



Taylor Martinez  
Academic Career Advisor  
Career Planning Alternative  
Project Coordinator,  
Aims Liaison



Sutter Davies  
Academic Career Advisor



Christian Usler  
Academic Career Advisor  
Military Liaison



Kyle Oswald  
Academic Advising Assistant





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## Important Contacts at CECFC

My Front Range S# is: \_\_\_\_\_

My Aims A# is: \_\_\_\_\_

My MyAims username is: \_\_\_\_\_

My Infinite Campus username is: \_\_\_\_\_

<p><b>My Advisor</b></p> <p><b>Name:</b> _____</p> <p><b>Email:</b> _____</p> <p><b>Phone number:</b> _____ <b>ext.</b> _____</p> <p><i>I can reach out to my advisor anytime outside of class time, with or without an appointment</i></p>	<p><b>Safe2Tell Colorado</b></p> <p><u><a href="https://safe2tellco.org">Safe2tellco.org</a></u> 1-877-542-7233</p> <p><i>Safe2Tell allows you to anonymously report ANYTHING that concerns your safety or the safety of others 24 hours a day, 7 days a week to a live, trained answering point.</i></p>
<p><b>Tutoring Center</b> <b>Wolves Den-Room #231</b></p> <p><b>Tutor appointment sign-up:</b> <i>I can find the tutoring sign-up page on the school website.</i></p>	<p><b>CECFC Student and Parent Handbook</b></p> <p><u><a href="https://coloradoearlycolleges.org/fortcollins/">https // coloradoearlycolleges.org/fortcollins/</a></u></p> <p><i>Please visit the CECFC website to view the complete student and parent handbook for policies and procedures.</i></p>
<p><b>IE and 504 Services at CEC</b></p> <p>Room #: 411</p> <p>(970) 377-0044 ext.</p>	<p><b>IE and 504/Accommodations Services for college classes</b></p> <p>Front Range ( ) 4- Aims ( ) - 4 4</p>
<p><b>CECFC High School Attendance Line</b> (970) 689-3294</p>	<p><b>CECFC High School Main Line</b> (970) 377-0044</p>
<p><b>Front Range Community College Concurrent Enrollment</b></p> <p>(970) 204-8370 Mount Antero, Room 400 Front Range Larimer Campus</p>	<p><b>Aims Community College Concurrent Enrollment</b></p> <p>(970) 378-3636 5401 West 20<sup>th</sup> St. Greeley, CO 80632</p>



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## CECFC Expectations

Welcome

We are happy you have chosen CECFC. We hope you enjoy your time here with us. There are a few things we'd like you to know about our school before you get started. At CECFC, we value the lessons we've learned through some of our most challenging moments. After all, it's in those moments we learn most about who we are and what we can do. It will be no surprise to learn that our accelerated classes and college courses can present their own challenges. There can be many meanings of the word "challenging", but we'd like to lay out here what that word means at CECFC.

- **Workload** You may notice your homework time going up. Taking accelerated courses means learning material at a faster rate, which also means doing more work outside the classroom to make sure you are mastering material.
- **Attendance** Missing school every now and again happens. You get sick. We know life isn't predictable. But because our classes are faster paced, it is crucial you limit the days you are absent. In some classes, especially college classes, missing a day is like missing a week.
- **Content** We are an early college. As such, we talk about college-level material. You may encounter topics that don't align with your beliefs, read stories or novels you don't agree with, or participate in discussion that is uncomfortable or challenging. This is great. These types of encounters mimic the real world. Once you step outside these walls, new people and experiences will come your way, and we believe in preparing you for those experiences by introducing you to uncomfortable, complex, and important issues while you are still in the safe confines of your own high school.
- **People** All CEC staff hold different beliefs about innumerable issues, ideas, etc. We have different backgrounds socially, economically, culturally and our backgrounds inform the way we view the world. We respect this and embrace it. We want this diversity, and we want to hear about it and understand and learn from it. You might find some people here are the complete opposite of you. Engage with them. Get to know them. Let them get to know you. You may find that your differences aren't as great as you may have imagined. But always, treat others with respect and dignity.

These may be the areas you may find the most challenging to navigate, but don't be afraid. Embrace the unknown. If there are things you are unsure of, ask. If content is new or uncomfortable, don't run away from it—talk about it. If your workload is too heavy, utilize our many knowledgeable teachers and tutors. If you meet people with different beliefs or different backgrounds, don't exclude them—engage them. There is much to learn from those we do not typically associate with, whether those people be teachers or peers. And you may just make a friend. Keep an open mind, and enjoy your time at CECFC.

Best,

CECFC Advising Team



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## - **Graduation Requirements**

The Colorado Early Colleges Board of Directors has established the following graduation requirements for all students pursuing graduation. All the following criteria must be met for a student to graduate

1. A student must earn high school credits in the following areas **A** **D** a Post-Secondary Credential

Early College Graduation Requirements	University and Associate Pathway	Career and Technical Education Pathway
English	4	4
Mathematics	4	3
Natural Science	3	2
Social Science	*3	2
World Languages	2	0
College & Career Readiness	1	1
Academic Electives	3	8
Total High School Credits	20	20
Post-Secondary Credential	Associate Degree OR >= 60 college credits	CTE Industry Certification

Social Science credit includes the satisfactory completion of a civics/ government course that encompasses information on both the United States and State of Colorado (C.R.S. - - 4).

2. Students are required to participate in and successfully complete the requirements and goals of the Individual Career and Academic Plan (ICAP) process.
3. All Colorado Early Colleges graduates must demonstrate college or career readiness based on at least one measure in English and one measure in math listed in the [Menu of College and Career-Ready Demonstration](#) established by the Colorado Department of Education.
4. To view the full CEC graduation policy please visit the CECFC website.

## 2022 – 2023 Calendar

**1-5:** Staff Professional Development  
(All Staff/No Students)

**4:** Network Rally @ Inverness

**8:** 1<sup>st</sup> Semester Begins - MS/HS  
**Only 6<sup>th</sup>, 9<sup>th</sup>, and All New Students**

**9:** 1<sup>st</sup> Semester Begins - MS/HS  
**All Students**

18

AUGUST '22						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY '23						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**2-3:** Staff Professional Development  
(All Staff/No Students)

**4:** 2<sup>nd</sup> Semester Begins – MS/HS

**16:** Martin Luther King Jr. Day–School Closed

19

**5:** Labor Day – School Closed

**16:** Constitution Day  
(Observed in School)

**23:** Staff Professional Development  
(All Staff/No Students)

20

SEPTEMBER '22						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

FEBRUARY '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

**10:** Staff Professional Development  
(All Staff/No Students)

**20:** Presidents' Day – MS/HS Closed

18

**3:** Official Student Count Day

**19:** MS Student/Parent Teacher Conferences  
No MS/HS classes

**20-21:** Fall Break – HS/MS Closed

**24:** Keith King Day (CEC Founder)

18

OCTOBER '22						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

MARCH '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**13-17:** Spring Break – MS/HS Closed

18

**21-25:** Thanksgiving Break – MS/HS Closed

17

NOVEMBER '22						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

APRIL '23						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**10:** Staff Professional Development  
(All Staff/No Students)

**11-14:** HS State Testing Dates

**TBD:** MS State Testing Dates

19

**6-9:** Final Exams – MS/HS

**9:** 1<sup>st</sup> Semester Ends – MS/HS

**12-16:** Staff Professional Development  
(All Staff/No Students)

**19-30:** Winter Break – MS/HS Closed

7

DECEMBER '22						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

MAY '23						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**4-9:** Final Exams - MS/HS

**9:** 2<sup>nd</sup> Semester Ends - MS/HS

**10-12:** Staff Professional Development  
(All Staff/No Students)

**TBD** 8<sup>th</sup> Grade Promotion Ceremony

**TBD:** HS Graduation

**29:** Memorial Day- School Closed

7

## SUMMER HOURS

JUNE '23						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JULY '23						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### Summer Hours:

CEC Fort Collins HS/MS will be open  
Tuesdays, Wednesdays, and Thursdays.  
CEC Fort Collins HS/MS will be closed Mondays  
and Fridays.

	Professional Development (Staff)
	Significant Day for Students
	School Closed

Teacher Contact Days: 180  
HS & MS Student Contact Days: 161

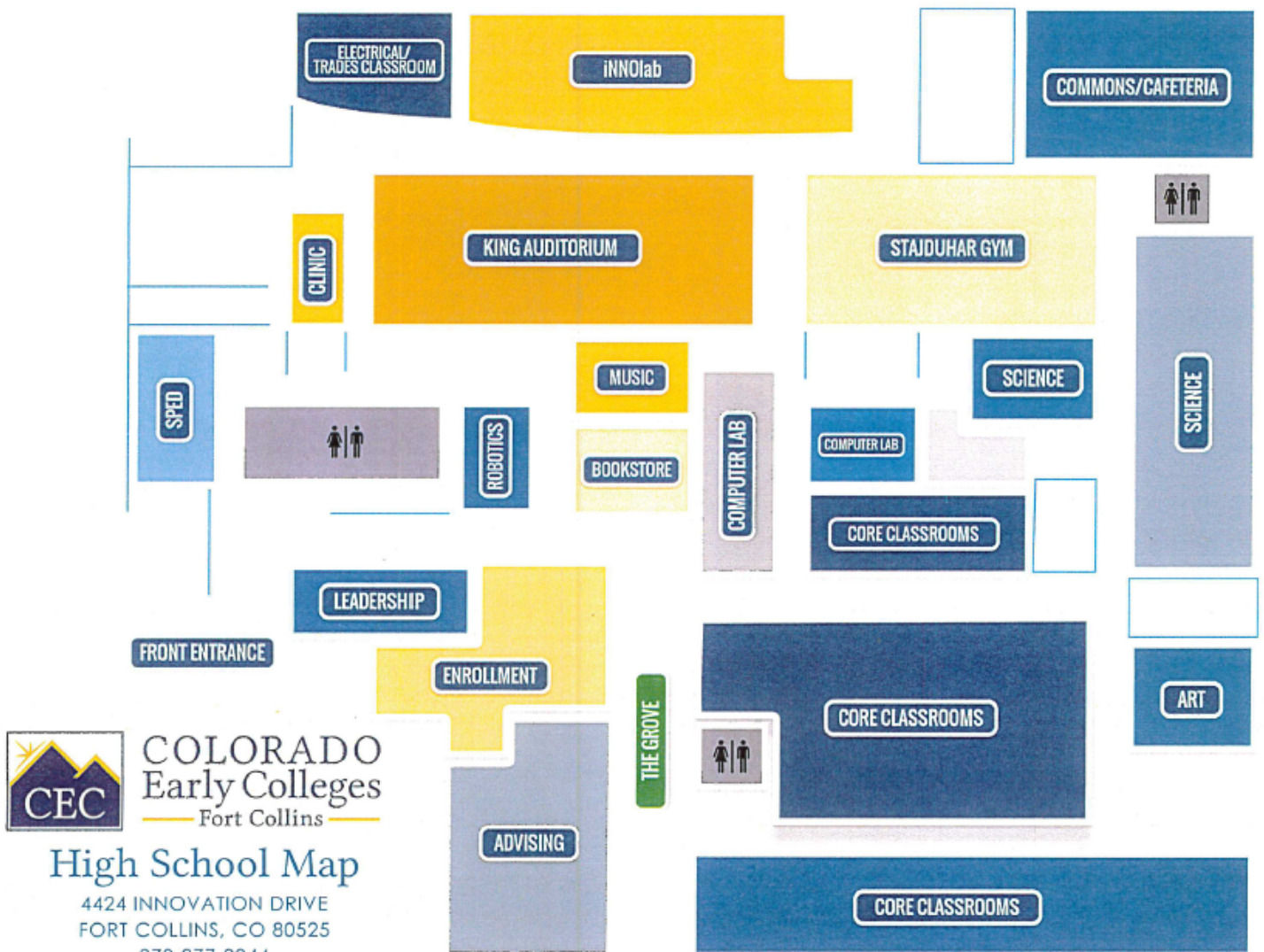


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## CECFC Bell Schedule and School Map

### - CECFC High School Daily Schedule

Description / Period	Start Time	End Time	Length
Period 1	8:00 A	9:00 A	60 min
Period 2	9:00 A	10:00 A	60 min
Period 3	10:00 A	11:00 A	60 min
Period 4	11:00 A	12:00 P	60 min
Period 5	12:00 P	1:00 P	60 min
Period 6		1:00 P	60 min
Period 7		2:00 P	60 min
Period 8		3:00 P	60 min







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## Technology and Textbook Reimbursement Information

### Technology Reimbursement

CECFC offers a one-time laptop reimbursement to support student success in coursework. Full-time students are eligible for a reimbursement of 50% up to \$250 for the purchase of a computer. Part-time students are eligible for a reimbursement of 50% up to \$125 for the purchase of a computer. A student is eligible for the reimbursement when they achieve college-ready Accuplacer scores in all the required language arts categories. Items eligible for reimbursement are a laptop (new or used; PC or Mac), Microsoft Office software, and a case. The student must have funds remaining in their voucher in order to be reimbursed. A parent may choose to purchase a laptop early and submit the receipt the semester the student qualifies. Take advantage of this opportunity to bring your own technology to school!

### Textbook Reimbursement

The CECFC bookstore provides students with textbooks for high school and college classes. If you are a CECFC student taking classes at the CECFC campus, all of your textbooks are provided for you at no cost. If you are a CECFC student taking classes at the Front Range or Aims Community College campus, CECFC will reimburse you for the rental/purchase of your textbook at the end of the semester from your student voucher if there are remaining funds available.

**Required + Borrow from CECFC = FREE**  
**Required + Rented = Reimburse on CECFC website**  
**Required + Purchased = Reimburse on CECFC website**

WHAT BOOKS/MATERIALS ARE REQUIRED? Go to the bookstore website of the college you are taking classes from. Enter course information. You can enter multiple courses. You can then PRINT your list of course materials. Save this list and your receipt to submit later for reimbursement.

*Note: Both required AND optional books and access codes will be listed. **CEC will ONLY reimburse for REQUIRED materials.***

### BORROW OR RENT YOUR BOOKS

BEST option: With your ISBN number(s), submit a CECFC Bookstore Request to see if you can borrow your book for FREE from CEC.

OTHER options: With your ISBN number(s), search other book rental sites ([www.campusbooks.com](http://www.campusbooks.com) compares multiple sites) for the cheapest rental prices.

If a book or access code cannot be rented: When you absolutely cannot find a book available for rent, you may purchase it, knowing it will cost you more dollars from your voucher. Access codes may always be purchased and reimbursed through the rental process.

### HOW TO GET REIMBURSED

Fill out Textbook/Access Code reimbursement form on CECFC website.  
Purchased books will be bought back for full purchase price at our textbook buyback dates at the end of the semester (original receipt required). Textbook reimbursement is only available to students with remaining voucher dollars.



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## CECFC Off-Campus Policy

### Key Definitions

Being able to go on a trip to a location outside of the campus area. This includes any location that is not on the campus area, including but not limited to, a location that is not on the campus area, including but not limited to, a location that is not on the campus area.

### Key Definitions

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## CECFC Clubs and Extracurriculars

### Technology Students Association

Technology Student Association (TSA) enhances personal development, leadership, and career opportunities in science, technology, engineering, and math (STEM), whereby members apply and integrate these concepts through intra-curricular activities, competitions, and related programs.

- Club Meets - Day: Thursday - Time: 3:15 - 4:15pm - Where: Room 401  
Contact: Charlie Englar [charles.englar@coloradoearlycolleges.org](mailto:charles.englar@coloradoearlycolleges.org)

### Science Olympiad

The primary goal of the Science Olympiad Club will be to get students prepared to compete in the nationwide Science Olympiad competition. We hope to promote science, technology involvement and career awareness in students and support STEM classroom learning.

- Club meets – Day: Monday - Time: 2:45 - 4:00pm - Where: Room 235  
Contact: John Fitts [john.fitts@coloradoearlycolleges.org](mailto:john.fitts@coloradoearlycolleges.org)

### Multilingual Club

The primary goal of this club is to give students the opportunity to become immersed in the different languages, cultures and communities of our school. Students can practice conversational language skills with native speakers outside of class.

- Club meets – Day: Tuesday - Time: 11:50 - 12:45pm - Where: Room 219  
Contact: Chun Pfahnl [chun.pfahnl@coloradoearlycolleges.org](mailto:chun.pfahnl@coloradoearlycolleges.org)

### Math Team

We will prepare for and take math contests. Colorado Math League is the most frequent contest and we will also participate in the UNC Math Contest, the AMC-10 and AMC-12, and in future years CSU Math Day and/or other contests, as time and funding allow.

- Club meets – Day: Tuesday Time: 11:50-12:40pm Where: Room 203  
Contact: Karen Karppinen [karen.karppinen@coloradoearlycolleges.org](mailto:karen.karppinen@coloradoearlycolleges.org)

### Ethics Bowl Team

The National High School Ethics Bowl is a program that promotes respectful, supportive, and in-depth discussion of ethics among high school students nationwide. By engaging high school students in intensive ethical inquiry, the NHSEB fosters constructive dialogue and furthers the next generation's ability to make sound ethical decisions.

- Club meets – Day: Thursday - Time: 3:00pm - Where: Room 203  
Contact: Rick McKita [rick.mckita@coloradoearlycolleges.org](mailto:rick.mckita@coloradoearlycolleges.org)

### Student Government Association

The goal of this club is to represent the student body, help create community at CECFC, meet with administration to address student needs and concerns, and give students a leadership opportunity.

- Club meets – Day: Every other Wednesday- Time: 3:00pm -Where: Room 215  
Contact: Sofia Shappell [sofia.shappell@coloradoearlycolleges.org](mailto:sofia.shappell@coloradoearlycolleges.org)



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## CECFC Clubs and Extracurriculars

### **Horsetooth FFA Chapter**

The Horsetooth FFA strives to make a positive difference in the lives of students by developing their potential for premier leadership, personal growth, and career success through agricultural education.

- Club meets – Day: Every Thursday - Time: 3:00-5:00pm - Where: Room 401  
Contact: Tierney Lain [tierney.lain@coloradoearlycolleges.org](mailto:tierney.lain@coloradoearlycolleges.org)

### **Creative Writing Club**

The goal of the Creative Writing club is to strengthen writing skills, and to promote a healthy environment of constructive criticism and critical thinking. Also, having fun while learning is the main goal.

- Club meets – Day: Tuesday - Time: 5th Period - Where: Room 230  
Contact: Abra Houchin [abra.houchin@coloradoearlycolleges.org](mailto:abra.houchin@coloradoearlycolleges.org)

### **Fiber Arts**

Allow students a safe space to learn new skills and relax with other students who share the same interests in creating handmade objects.

- Club meets – Day: 2nd & 4th Wednesdays of the month - Time: 3 - 4 pm - Where: Room 226  
Contact: Tannis Davies [tannis.davies@coloradoearlycolleges.org](mailto:tannis.davies@coloradoearlycolleges.org)

### **Key Club**

Key Club is an international, student-led organization that provides its members with opportunities to provide service, build character and develop leadership. Members of Key Club perform acts of service in their communities, such as cleaning up parks, collecting clothing and organizing food drives.

- Club meets–Day: 2nd & 4th Wednesdays of the month - Time: 3 - 4 pm - Where: Room 226  
Contact: Aubrey Spencer [aubrey.spencer@cecstudents.org](mailto:aubrey.spencer@cecstudents.org)

### **Drone Racing**

To develop engineering skills (mechanical, electrical, software, aerospace, video), social skills, teamwork, students will learn to plan, design, make, test, trouble shoot, and race drones. This is a great club to develop lifelong skills in teamwork, school spirit, leadership, problem solving, and communication.

- Club meets – Day: Mondays - Time: 2:50 - 4pm- Where: Gym  
Contact: Kathleen Kingdom [kathleen.kingdom@coloradoearlycolleges.org](mailto:kathleen.kingdom@coloradoearlycolleges.org)

### **National Honor Society**

The primary goal of NHS is to help students develop and grow into the four pillars (as defined by NHS): Leadership, Character, Scholarship, and Service.

- Club Meets - This program is conducted as an online class through Teams. Contact: Colleen Wilhelm [colleen.wilhelm@coloradoearlycolleges.org](mailto:colleen.wilhelm@coloradoearlycolleges.org)



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## Transcript Instructions- Parchment

### NEED A CEC TRANSCRIPT?

- All requests for a CEC transcript must be made through Parchment, the service we partner with to process and track transcript orders. Allow 5-10 business days for processing.
- Walk-in requests will not be accepted.
- The current fee for an official transcript request is \$4.15, students on the free or reduced lunch program are eligible for up to 4 fee waivers.
- Transcript fees are subject to change and the price reflected above may no longer be accurate.
- Transcripts are only released if you do not owe a reimbursement for failed or withdrawn concurrent enrollment courses.

### TO ORDER:

- Create a student Parchment account for a CEC transcript request (official or unofficial), follow the link below and create using the New Learner Account and "I do not have a registration code (provided by my school)" option.
- The account should be set up using the student's personal email as the primary email, not the parent's or their CEC email. If the account was set up with something other than the student's personal email, it will need to be changed.
- If you already have a CEC Parchment account, follow the link below, log in, go the Dashboard, and then click the icon of the transcript. To place an order for your official transcript to be sent, click the SEND button. To view the most up-to-date unofficial copy of your transcript, click the UPDATE button.
- If you are applying through the Common App, you must request that your transcript destination is THE COMMON APPLICATION and not specific schools.

The CECFC Parchment website is:

<https://www.parchment.com/u/registration/19814291/account>

If you have any questions, please contact Colleen Wilhelm at 970.377.0044 ext. 10109 or [colleen.wilhelm@coloradoearlycolleges.org](mailto:colleen.wilhelm@coloradoearlycolleges.org).





## Infinite Campus Access Instructions

### OBI E DE ICES

- 1) If you have an Apple device, open the App Store. If you have an Android device, open Google Play.
- 2) Search "Infinite Campus" and download the app:  
Parent app: **Campus Parent** | Student app: **Campus Student**
- 3) Open the app.
- 4) For District Name, type "Colorado Early Colleges"

A screenshot of the Infinite Campus app's search screen. The background is dark grey. At the top, the "Infinite Campus" logo is displayed. Below the logo are two white input fields: "District Name" and "State". A green "Search" button is positioned below the "State" field. The status bar at the top shows "App Store", signal strength, Wi-Fi, time "09:54", and battery level "61%".

- 1) You should now see "Colorado Early Colleges" as an option.
- 2) Select "Colorado Early Colleges"

A screenshot of the Infinite Campus app's search results screen. The background is dark grey. At the top, there is a green "Search Again" button. Below it, the text "Colorado Early Colleges" is displayed with a right-pointing chevron icon to its right. The status bar at the top shows "App Store", signal strength, Wi-Fi, time "09:54", and battery level "61%".

On this screen, you will enter your username and your password, chosen at Launch Day.

NOTE: If you forgot your password, you can reset it via the actual website, NOT the app. See additional instructions for help.

A screenshot of the Infinite Campus app's login screen. The background is dark grey. At the top, the text "Colorado Early Colleges, CO" is displayed. Below it are two white input fields: "Username" and "Password". A "Show Password" toggle switch is located to the right of the "Password" field. Below the input fields are two buttons: a green "Log In" button and a grey "Change District" button. The status bar at the top shows "App Store", signal strength, Wi-Fi, time "09:55", and battery level "61%".

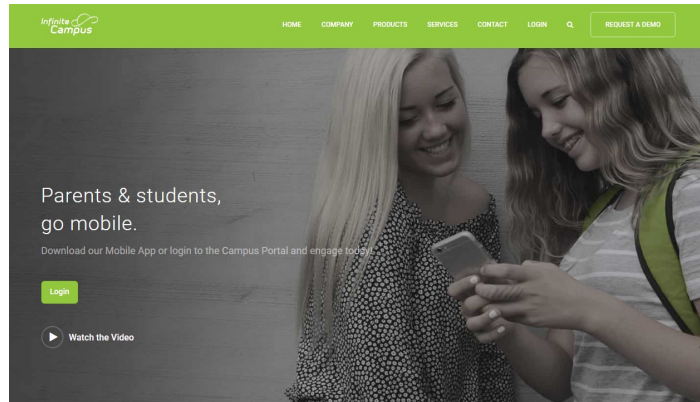


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## Infinite Campus Access Instructions

### WEBSITE

- 1) In your web browser, navigate to [www.infinitecampus.com](http://www.infinitecampus.com)
- 2) Click "Login" at the top of the screen on the green bar.



- 1) Type in "Colorado Early Colleges" as district name.
- 2) Select "Colorado" as the state.
- 3) Click "Submit"

District Search  
Find your district login page.



To ensure your privacy, Infinite Campus does not have your username or password information. This search provides links to your district's Infinite Campus login pages.

District Name

State

You should now see the image to the right. Select either Parent of Student, depending on what you are.

### Search Results

1 Results

Colorado Early Colleges CO

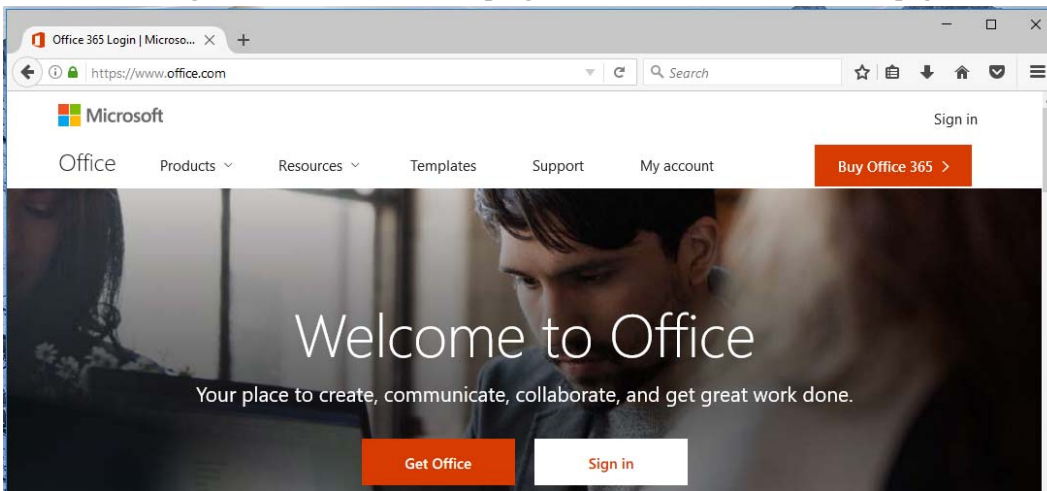
Logins:

Once you have chosen either parent or student, you will see the following page. On this screen, you will enter your username and your password, chosen at Launch Day.

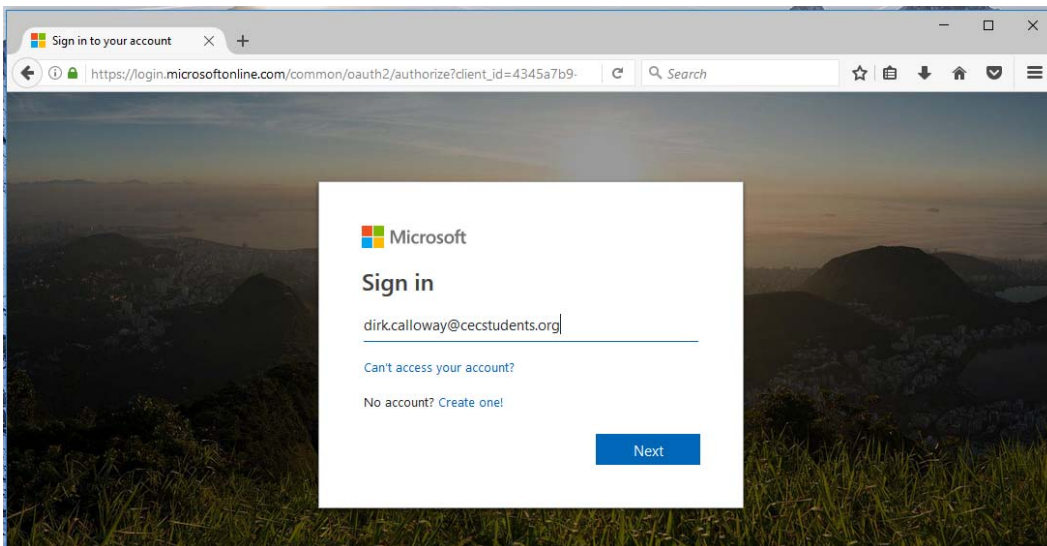
NOTE: If you forgot your password, you can reset it via the actual website, NOT the app.  
**\*\*Select "Forgot your password?" from beneath the login box and follow the directions to reset your password.**

# Login to your CECFC student email account and have access to the entire Microsoft Office suite!

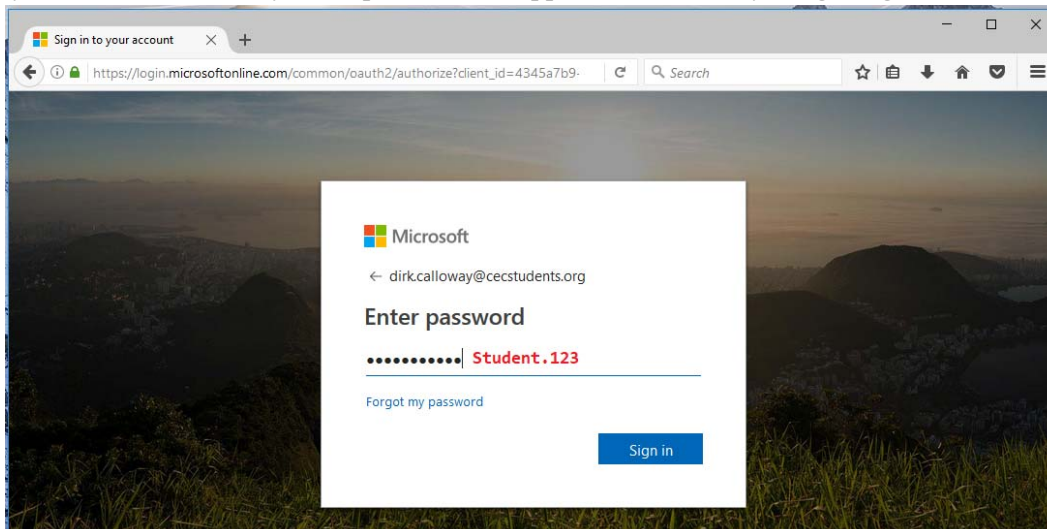
1. Go to [www.office.com](https://www.office.com)
2. Click the "Sign In" link in either the top right corner or in the center of the page.



3. Enter your name as it appears in Infinite Campus as your e-mail address: `firstname.lastname@cecstudents.org`



4. Enter your temporary password: **Student.123**. You will then be prompted to create your own password: pick something you can remember! Any issues please email support [coloradoearlycolleges.org](mailto:support_coloradoearlycolleges.org)



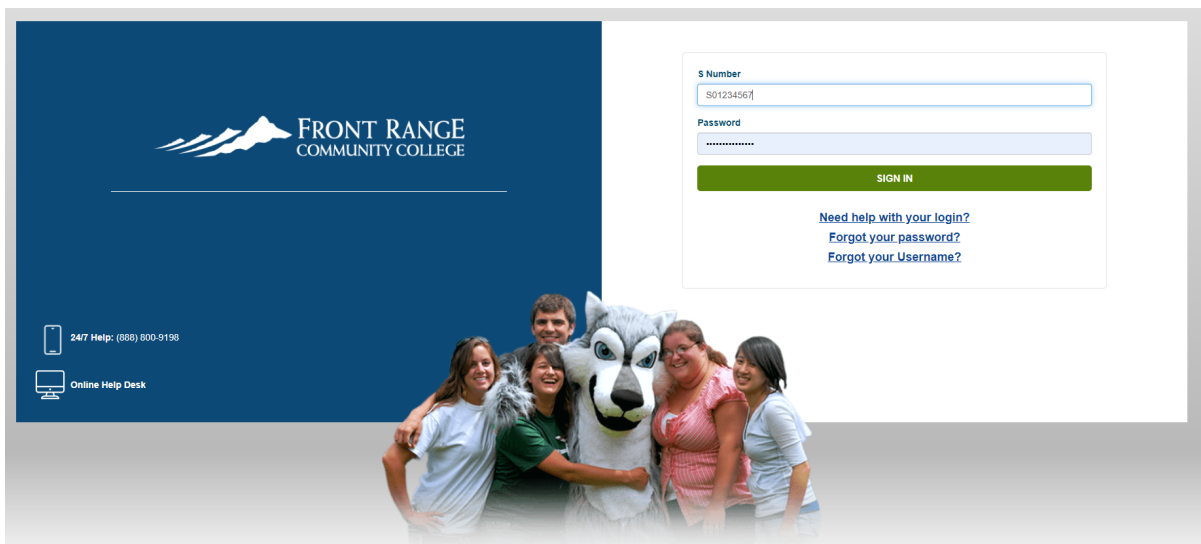
## How to Access Your Front Range eWolf Account

1. Go to [www.frontrange.edu/ewolf](http://www.frontrange.edu/ewolf) (or click on the eWOLF link at the top right of [www.frontrange.edu](http://www.frontrange.edu)).



### 2. Log in to your account:

- Username: Your S number
- Password: If this is your first time accessing your account, the initial password is going to be your six-digit birthday (MMDDYY).





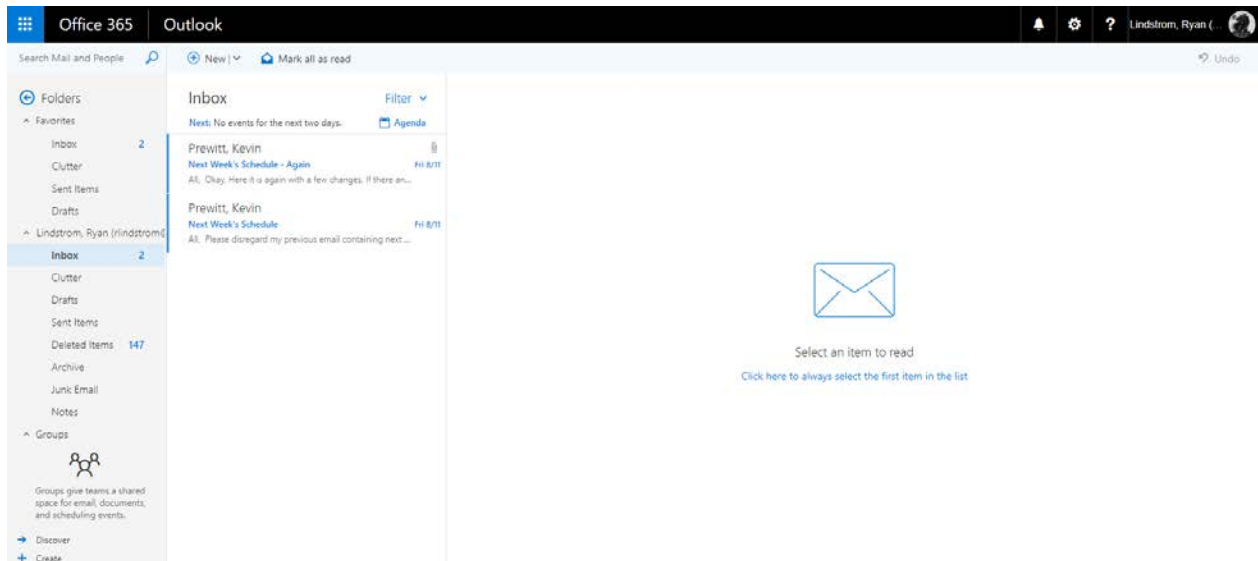
## Accessing Student Email when eWOLF is Unavailable

If eWOLF is unavailable or down for maintenance, there is a back-up direct webpage that is available for you to use. This may open your CEC Student email since we use Outlook as well, so make sure to either log out of your CEC Email or use a separate browser.

1. Go to <http://outlook.com/student.cccs.edu>

The screenshot shows the login page for the Colorado Community College System (CCCS) Office 365. At the top left is the CCCS logo and the text "COLORADO COMMUNITY COLLEGE SYSTEM". The main heading is "Welcome to CCCS Office 365 Login Page". Below this is a "Please Login" box containing two input fields: "S Number:" and "Password\*:". Below the password field is a "Login" button. Underneath the login box are two links: "Forgot S Number?" and "Forgot Password?". At the bottom, a note states: "\*This Password is the same one used for your school Portal account. The portal has different names at each school, so you may also know it as: myACC, My CCA, CCDConnect, CCCSConnect, MyCCCOnline, Crossroads, eWolf, AccessNJ, MyMCC, MyOJC, myPCC, myPPCC, Go2TSJC, or The Rock."

2. After logging in, you will be directed to your student email inbox.

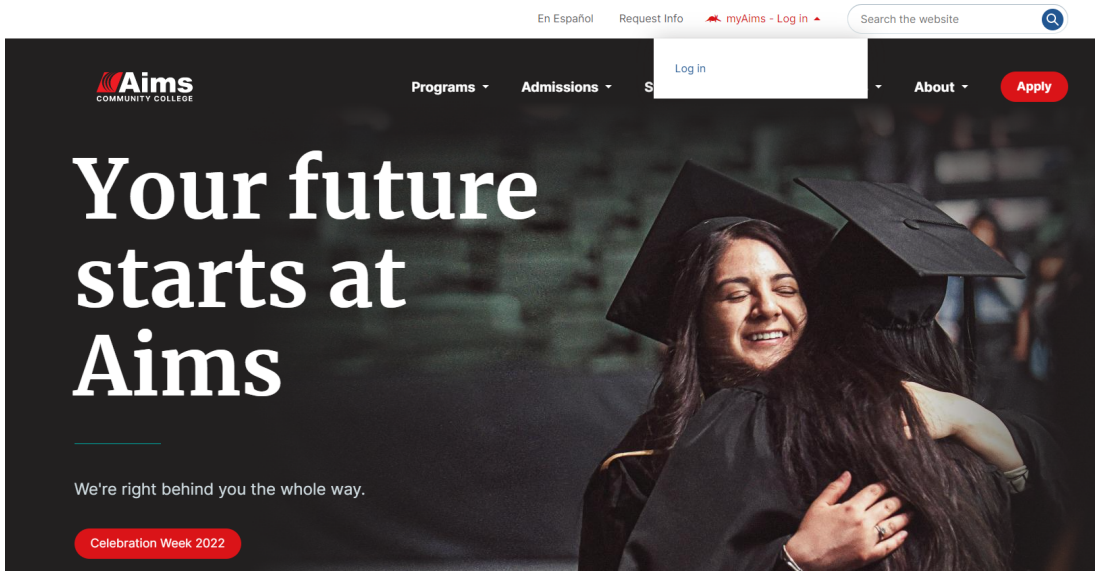




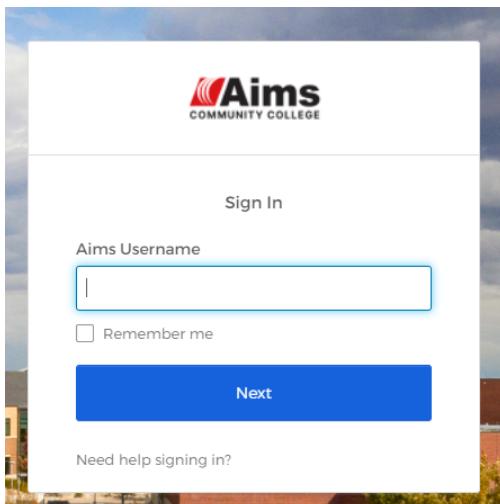
## Get into your MyAims Account

Your myAims account is your online portal, where you can add and drop classes, access your online courses and more. It is also your login to access your email. Check your email regularly. **If you have a personal Google Gmail Account, be sure you are logged out of this account prior to completing the following steps.**

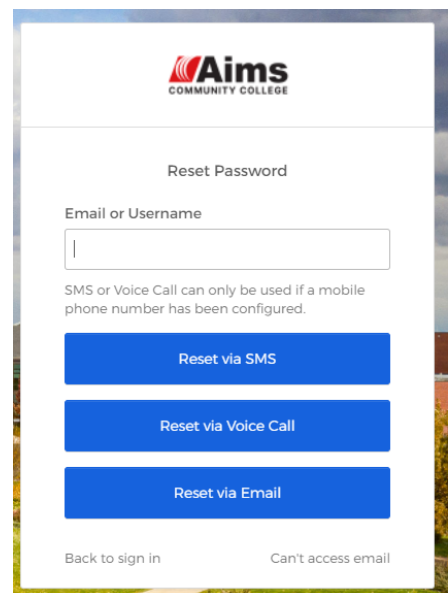
- 1 Go to [www.aims.edu](http://www.aims.edu) and click on "Log In"



- 2 Log in with your Aims Username. If you have forgotten your password, click on "Need Help Signing in?" and then "Forgot Password?" and follow the steps. If you are having issues with activating your account, please reach out to the Aims IT Service Desk at (970) 339-6380 or [helpdesk@aims.edu](mailto:helpdesk@aims.edu).



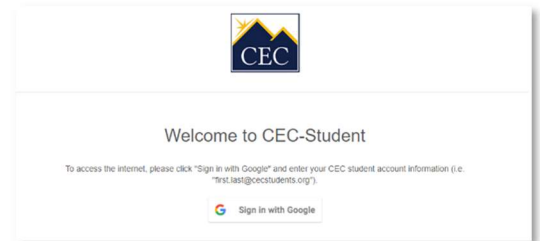
The email or phone number to reset your password, is the one used during registering for Aims and Front Range, so it may be student, but it may also be parent/guardian contact information. Make sure you update this to be student information once in your myAims account.



# Student Wi-Fi Troubleshooting

## Student's Personal Devices

1. Double check that the device is connected to **"CEC-Student"**
  - a. If you can't connect to "CEC-Student", **forget the network**, doublecheck the password and re-enter it.
  - b. If that doesn't work, **turn off WiFi**, wait 5 seconds, and turn it back on.
  - c. If you still can't connect, restart your computer.
2. If any **Authentication Popup** windows open, **close them** (This is especially an issue with Mac devices)
3. Open a browser and go to **"neverssl.com"**
  - a. If the page looks like this,  
Go ahead and sign in with **your CEC Email and password**. Once you sign in, the page will load Office.com when you are fully connected.



- b. If the top of the page looks like this,  
You should be fully connected to the network.
4. If none of the above worked, follow the instructions on page 2 for clearing your browser cache and try again starting at step 1.

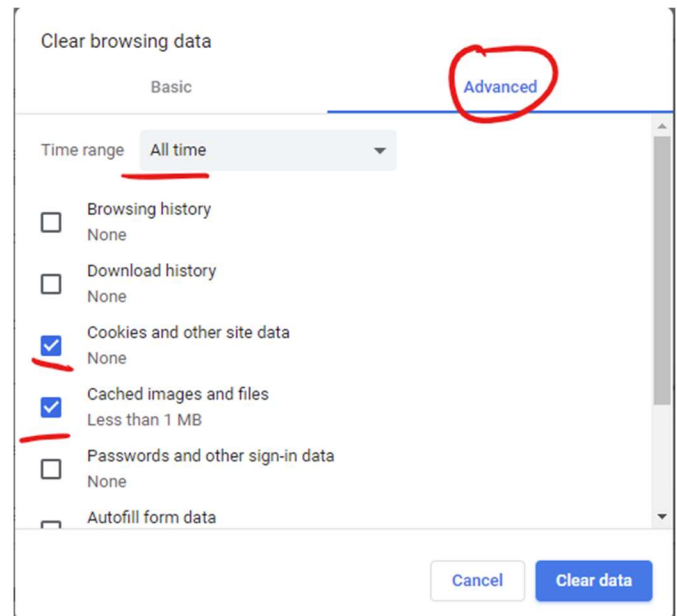
## School Chromebooks

1. Double check that Chromebook is connected to **"CEC-CB"**, not CEC-Student or CEC-Guest
2. If you are having issues connecting, turn off the Wifi
  - a. At the bottom right, select the time.
  - b. Select **"Not Connected", or the WiFi "name"**
  - c. Toggle the switch to the right of "Wi-Fi" to turn off WiFi
  - d. Wait 5 seconds
  - e. Toggle the switch to turn on Wi-Fi.
  - f. Select "CEC-CB" if the Chromebook doesn't automatically connect
3. If you are still having issues, restart the Chromebook
4. If none of the above worked, follow the instructions on page 2 for clearing your browser cache and try again starting at step 1.

# Clearing Browser Cache

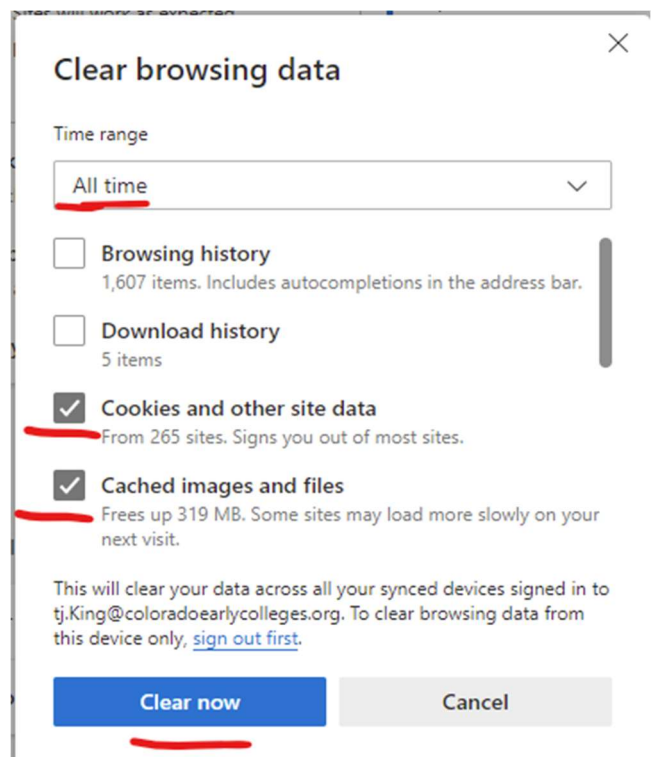
## Chrome:

1. Click the three dots on the top right, then **settings**
2. Then in the left menu go to **Privacy and Security**
3. Then select **Clear Browsing Data**
4. Then the **Advanced Tab**
  - a. **Time Range – All time**
  - b. Check –
    - i. **Cookies and other site data**
    - ii. **Cached images and files**
  - c. **Clear data**



## Edge:

1. Click the three dots on the top right, then **settings**
2. Then in the left menu go to **Privacy, Search and Services**
3. Then select **Clear Browsing Data – Choose what to clear**
4. Then select
  - a. **Time Range – All time**
  - b. Check -
    - i. **Cookies and other site data**
    - ii. **Cached images and files**
  - c. **Clear Now**





# High School VS College



## High School

### Student Responsibility

## College

- High school is *mandatory* and usually free.
- High school is mandatory, attendance is required, and classes are arranged for the student.
- Teachers and parents remind you of responsibilities and guide you in setting priorities.
- Teachers tell students what to learn, and study outside of class may be as little as 1-4 hours a week.
- Students are expected to read short assignments that are then discussed and re-taught in class.
- Teachers summarize main ideas, outline notes, and provide study guides.

- College is voluntary and expensive. Students should attend all classes, and attendance policies are typically more strict.
- Students are on their own to complete assignments and tests on time. They must develop time management skills to balance classes, studying, work, and social time.
- Students must determine what to learn and how to study. They should study 2-4 hours outside of class for each hour in class.
- Students should use textbooks, take notes, create study guides, and study regularly. There may be substantial reading and writing that may not be addressed in class.
- Students monitor their own performance and set improvement goals. They are responsible for knowing graduation requirements.



### Academic Environment



- High school teachers grade completed homework, remind students about incomplete work, and often approach them if they believe students need help.
- Classes often consist of short lectures, work time, review sessions, and frequent quizzes or tests.
- Classes are usually limited to 25 or less students.
- Good homework grades and extra credit may help raise overall grade if test grades are low.
- Teachers often write information on the board to be copied into notes and cover all content in class.
- Teachers are often available before, during and after class to meet with students.

- Professors may not grade all of the homework assignments, or give reminders of upcoming/incomplete work. Students are expected to refer to the course syllabus for assignment due dates.
- Classes may be non-stop lecture, with no note assistance. Students are expected to think about, synthesize, and draw connections about topics.
- College classes typically have 40-100 students.
- Tests and major papers usually make up most of the course grade.
- Professors expect students to initiate contact if assistance is needed. They are typically only available during their scheduled office hours.



### Resources & Support



- Students and teachers have daily contact. Teachers provide extra help and provide regular feedback.
- Assignments have clear, explicit directions.
- Test formats include T/F, multiple choice, and short answers. They are frequent, and students are often provided make-up tests and retakes.
- Teachers often offer extra credit opportunities.

- Students have limited contact with teachers and must seek feedback. They must seek tutoring and assistance.
- Students must independently interpret/organize assignments and research.
- Exams have complex questions, requiring analysis, application and theory. Fewer tests are given, and they generally do not allow make-ups, retakes, or extra credit.



## Are you College Ready?

Accuplacer testing is used by CEC to help determine college readiness. Accuplacer scores may not give you a complete picture of your readiness to take college level classes.

Students, we suggest that you review the statements below and self-reflect on where you are at with your college readiness habits. Which way would the scale tip for you? It's not about being perfect. Rather it's about recognizing your strengths and building in areas of weakness to reach your academic and career goals successfully.

### Academic Skills

I can read up to 200 pages in a week, write essays easily, take notes and prepare for exams. I have strategies that help me complete assignments which may not interest me.

### Self-Advocacy

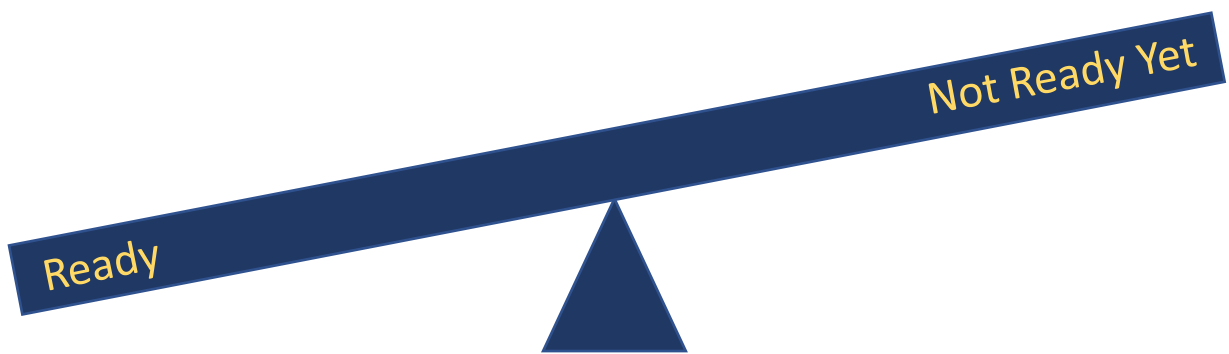
I participate in class discussions, am comfortable asking my teacher questions, enjoy learning on my own outside of class, am not afraid of taking a position with which others may disagree and can listen to others with opposing view-points.

### Executive Functioning

I am able to balance my extracurricular activities (sports, work, hobbies) with my schoolwork. I know what supports I need to be successful in my academics. I am able to complete projects in a timely manner using a system (planner/calendar).

### Motivation and Confidence

I am able to go beyond class requirements because I'm interested in what I'm learning, not because it's required. I would still like school even if my friends weren't there. I would be willing to give up an extracurricular interest to ensure I make good grades.







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## Parents: Is Your Student College Ready?

Accuplacer scores may not give you a complete picture of a student's readiness. Parents: Please reflect on the list below to evaluate where your student is at with their successful traits. It's not about being perfect- it's about recognizing your strengths & building in areas of weakness to reach your academic and career goals successfully. CECFC can work together with your student to develop the skills for any questions where you answered Not Yet .

Not Yet

Yes

Has your student been successful at balancing their assignments, work, extracurricular(sports, ROTC), school / social activities?

Does your student have proper respect for limits rules, and authority?

Does your student take responsibility and accept consequences for their actions?

Does your student communicate effectively? (Would they know how to talk with a professor if there was a problem?)

Has your student developed good study habits?

Does your student know the steps it takes to solve a problem, even if they don't always choose the correct solution?

Does your student use an organizational tool, like a planner or Apps?



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## What Does a CECFC Advisor Do?

- 👍 Schedules
- 👍 Add/drop CECFC campus classes
- 👍 Withdrawal from CECFC classes
- 👍 Graduation planning
- 👍 Talk through time management strategies
- 👍 Help with organizational strategies
- 👍 Coach study strategies
- 👍 Coach self-advocacy, in and out of the classroom
- 👍 Develop educational/career goals
- 👍 Celebrate your achievements
- 👍 Evaluate academic progress
- 👍 Understand academic policy
- 👍 Identify CECFC tutoring/academic resources
- 👍 Inform of communication avenues with teachers and administration
- 👍 College major/career exploration
- 👍 Provide FAFSA and college application resources
- 👍 Provide resume and cover letter resources
- 👍 Scholarship information/letters of recommendation
- 👎 Do your homework
- 👎 Fix your problems for you
- 👎 Check your social media updates
- 👎 Tell teachers to make grade exceptions or accommodations
- 👎 Pick your degree/certification path for you
- 👎 Talk to teachers about absences or grades on student's behalf
- 👎 Help log in or credential issues for eWolf and myAims
- 👎 Provide transcripts for students
- 👎 Register students for off-campus classes



## Frequently Asked Questions

### **What happens if my student drops a college class?**

If your student drops a college class within the add/drop deadline, they will not face any financial consequences, but they may have to add another course to remain full time/part time.

### **What happens if my student withdraws from a class?**

Unlike dropping a class, failing or withdrawing from a class does carry financial consequences. Any college class failed or withdrawn from will require the student and/or parent to pay for the class out of pocket.

### **What is the benefit of an Associate Degree? Isn't it better to point towards a Bachelors degree?**

The benefit of an Associate degree varies. Within the state of Colorado, it means you already have two years of college completed and a degree in hand. Outside of Colorado or at private institutions, it shows that you are willing to work hard to achieve your goals, which could give you a leg up on other students applying to the same institution.

### **Does an Associate Degree help students get admitted to a four-year university?**

College admissions committees look favorably upon students who prove they are academically committed enough to complete an Associate degree. These students are seen as low-risk options since they have proven they can be successful in college-level courses prior to attending a four-year university.

### **Can students earn an Associate Degree on CECFC campus?**

Yes. Students pursuing an AA or AS can earn an Associate degree at CECFC, but those pursuing something more specialized will likely take courses at the Front Range or Aims campus.

### **Is it better for students to pursue a general Associate degree or a specialized associate degree?**

For students who do not know what specific major they would like to pursue at a 4-year institution, a general Associate degree (AA or AS) is the best choice. If a students are aware of their future field, transfer degrees, which tend to have a narrow focus, could be recommended.



## Frequently Asked Questions

### **Does CECFC confer the Associate degree?**

No. Associate degrees are conferred by the institution the student has taken their community college courses through.

### **Where are the Front Range and Aims Campuses located? Do all off-campus students have to attend classes there?**

The Front Range Larimer campus is located on the corner of Harmony and Shields in Fort Collins. Aims' main campus is located in Greeley with other campuses in Loveland and Windsor. While students do not have to attend school there if they don't wish, it is necessary for students pursuing certain degrees/classes to take those courses at Front Range or Aims.

### **My student has an issue with their Front Range and/or Aims account. What can we do about that?**

Because we are not employees of the community colleges, we do not have access to student's accounts beyond what they are able to show us. Always stop by to see an advisor for support first, and if we are not able to assist you, we will direct you to the proper channels of support at the community college level.

### **Will the GT (guaranteed transfer) college courses be accepted by schools outside of Colorado?**

GT courses are only guaranteed in Colorado. For questions about how your courses will transfer out of state, it is best to contact an advisor at your school of choice.

### **Can a student earn a Bachelor degree at CECFC?**

No, students can not earn a Bachelor degree at CECFC.

### **Will students apply to four-year colleges as transfer students?**

No. Even though students have taken college courses and/or earned an Associate degree, they will still apply as first-year freshmen because they have not yet earned a high school diploma. However, if a student decides to take even one credit hour of college classes after graduating from CECFC, they will be considered a transfer student moving forward.



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## Frequently Asked Questions

### **How do we get textbooks for classes that we are taking off campus as Front Range or Aims?**

First, check with CECFC to see if we have a copy of the textbook in the bookstore. If we do not, you must first try to rent the textbook. If you cannot rent the textbook, you will need to buy it. Both the rental and the purchase will be reimbursed/bought from you by CECFC at the end of the semester. Please refer to the Textbook Policy and Procedures handout (in your ICAP paperwork and the CECFC website for more detailed information.

### **Can my student still play sports while attending CECFC?**

Yes! Students can play sports at their area public school through C SAA.

### **Why doesn't CECFC offer more extracurricular activities or sports?**

At CECFC, offering degree or certification options for our families is our first priority. Instead of spending money on athletic fields or programs, we direct our money toward funding college classes for students. We do have several school clubs, and students are welcome to start their own with the support of a school staff member!

### **What is FERPA, and what does it mean for my CECFC student?**

FERPA (Family Educational Rights and Privacy Act of 1974) is designed to protect the privacy of educational records and to establish the rights of students to inspect and review their educational records. Once a student turns eighteen, or attends school beyond secondary school, the rights of access to a student's records transfer to the student. This means that all academic information regarding a college student goes directly to the student unless the student has given specific, written permission to release that information to someone else.

For students at CECFC, this means that all communication and information regarding grades or a college class must go through the student, and not the parent.

Parents retain the right to communicate with instructors of classes that are college-prep or high school-level.

### **How is my student able to earn their high school diploma and an Associate degree and/or certification while still in high school?**

The majority of CEC students complete high school-level, college-prep coursework at an accelerated pace in order to fast-track into college level courses. English, Math, Science, and Foreign Language courses at the high school-level teach an entire year's worth of content in one semester to make this possible.



This image shows a full page of blank handwriting practice paper. It features multiple sets of horizontal lines spaced evenly down the page. Each set typically consists of three lines: a solid top line, a dashed middle line, and a solid bottom line, providing a guide for letter height and placement. The paper is otherwise completely blank, with no text or other markings.