



## CEC Governing Board Meeting–August 19, 2022 @ 3:30 p.m.

Virtual Via Microsoft Teams

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**Call to Order** – Laura Calhoun called the meeting to order at 3:30 p.m. with the reading of the Mission statement.

### **Mission Statement**

*Colorado Early Colleges' mission is to prepare a diverse population of students for life by developing their mind, body and character through rigorous academic studies, and character development activities in cooperation with the community we serve.*

*All students, regardless of background or skill level, will have the opportunity to pursue a growth mindset that will allow them to achieve mastery and will demonstrate that they can succeed in school, in college, and in their chosen career.*

*No exceptions. No excuses.*

### **Attendees:**

- Board of Governors: Laura Calhoun, Terry McDonald, Arthur Cyphers, Jessie Mathis, and Larry Mohr
- Chief Executive Administrator: Sandi Brown
- Attorneys: Dustin Sparks (absent), Kristen McCarthy
- Other staff as required: Cameron M., Hannah R., Jay E., Keshia M., Jeb H., Stephanie L., Tom S., Collin T., Kelly S., Jennifer D., Brenda R., and guest Kevin F.

**Approval of Agenda** – Larry made a motion to approve the agenda; Jessie 2<sup>nd</sup>. Approved.

### **Correspondence/Board Comments**

- Sign CEC Governing Board Policy – all Board members have signed the policy for 2022-23.

### **Public Comment** - None

The Board welcomes Public Comment. Please keep comments to 3 minutes or less per person. Should you have questions, please submit prior to the Board meeting to [laura.calhoun@coloradoearlycolleges.org](mailto:laura.calhoun@coloradoearlycolleges.org). The Board will respond to your questions via email.

### **Administration Report – Sandi Brown**

- Sandi thanked Board members for attending the Network Rally on August 4.
- Enrollment Status
  - Most schools have met their enrollment goals and all schools will continue to enroll students up until October 3 (official October Count day).
  - The Board thanked all the Heads of School for their hard work.

- Marketing Strategic Plans
  - Sandi is working with the Marketing department to create comprehensive marketing plans for each school.
  - Marketing continues to produce CEC4Me student video profiles and has a number of them in production.
- Update From the First Few Weeks of 22-23 School Year
  - Quality and professionalism of new staff is contributing to great school cultures. Schools have worked hard in building staff relationship during the first few weeks of school and setting expectations around unifying goals.
  - Some schools have a few open positions but are getting close to being fully staffed.
    - ESS staff and bus drivers are still needed.
  - Parents are supportive of safety measures in schools.
  - Schools focused on welcoming new students to campuses and building a sense of community.
- Castle Rock Head of School Search
  - First round of interviews concluded this week.
- Facilities Update
  - **Colorado Springs** – CTU and Skills Academy have moved out. Several renovation projects are in the planning stage including a scratch kitchen and possible homeschool program. Projects will start next summer. Renovations to bathroom and water main are slated for next summer.
  - **Fort Collins MS** – Key Explorers preschool is in and rebuilt playground. They are interested in space at Colorado Springs for a preschool.
  - Castle Rock – Church is renting the building. New graphics are being created and will be installed this fall.
  - **Inverness** – Opened a zSpace 3-D learning lab, credentials testing center, and A/V green screen space. Homeschool enrichment program occupies three classrooms on the 3<sup>rd</sup> floor.
  - **Parker** – Minor interior renovation to increase office space, new branding graphics being installed, opened an A/V green screen space, and minor updates to their serving kitchen.
  - **Aurora** – Security fencing around the back of the school will be installed this fall. Once completed, will add basketball and soccer nets along with tables. 24 Hour Fitness building near school will be demolished next year with an upscale single family apartment complex going into that space.
  - **Windsor** – Acceleration lane completed with no issues or surprises. Final cost will be on the low end of the projected cost range.
  - **Wheaton** – Academy of Arts and Knowledge extended their lease for 2 years. Working with Enterprise to buy out their lease. Building remains for sale but not actively marketing it.
  - **Former CECFC West MS** – Have a signed lease, with purchase option, with Liberty Common.
  - **Fort Collins** – Two churches have leasing space – one at the middle school and one at the high school. Will be partnering a Chinese school that will meet at the high school on Sundays. There were upgrades made to staff areas this past summer. Will apply for the BEST grant to replace the roof at the high school.

## Finance – Cameron Mascoll

- Audit Update
  - Audit is progressing on schedule and going well. CEC will receive a draft audit report end of September. Board will approve the audit at their October 14, 2022 meeting with the final audit submitted to CSI October 15, 2022.

## Board Action

- Approve July 22, 2022 CEC Governing Board Meeting Minutes
- Approve August 3, 2022 Special CEC Governing Board Meeting Minutes
  - Art made a motion to approve both the July 22, 2022 CEC Governing Board Meeting Minutes and August 3, 2022 Special CEC Governing Board Meeting Minutes; Jessie 2<sup>nd</sup>. Approved.
- Approve Student Suspension/Expulsion Policy - Art made a motion to approve the CEC Suspension/Expulsion policy; Terry 2<sup>nd</sup>. Approved per roll call vote:
  - Terry – Yes
  - Art – Yes
  - Larry – Yes
  - Jessie – Yes
  - Laura - Yes
- Approve Revised CEC Colorado Springs 2022-23 School Calendar – Jessie made a motion to approve the revised CEC Colorado Springs 2022-23 School Calendar; Larry 2<sup>nd</sup>. Approved.

**Other Business** - none

## Future Meetings of the Governing Board

- September 16, 2022 – CEC Colorado Springs and Virtual Via Microsoft Teams @ 3:30 p.m.
- October 14, 2022 – CEC Fort Collins and Virtual Via Microsoft Teams @ 3:30 p.m.
- November 18, 2022 – Virtual Via Microsoft Teams @ 3:30 p.m.

**Meeting adjourned at 4:30 p.m.**

Respectfully submitted by Brenda Rhodes, CEC Executive Office Administrator

Signed,



Laura Calhoun, CEC Governing Board President