



CEC Governing Board Meeting
April 18, 2024 @ 3:30 p.m.
Via Microsoft Teams
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+1 970-462-9165 Conference ID: 258 456 796#

Call to Order – Laura called the meeting to order at 3:30 p.m. with the reading of the Mission Statement.

Mission Statement

Colorado Early Colleges' mission is to prepare a diverse population of students for life by developing their mind, body and character through rigorous academic studies, and character development activities in cooperation with the community we serve.

All students, regardless of background or skill level, will have the opportunity to pursue a growth mindset that will allow them to achieve mastery and will demonstrate that they can succeed in school, in college, and in their chosen career.

No exceptions. No excuses.

Attendees:

- Board of Governors: Laura Calhoun, Terry McDonald, Arthur Cyphers (Absent), Jessie Mathis, Larry Mohr, and Fish Abrahaley
- Interim Chief Executive Administrator: Tony Fontana
- Attorneys: Dustin Sparks
- Other staff as required and guests: Chris A., Sarah B., Tom S., Virginia A., Keshia M., Lauren M., Maren B., Mark M., Mel P., Alli S., Kitty M., Dee Dee V., Robin Z., Hannah R., Stephanie L., Cameron M., Jennifer D., Kelly S., Brenda R., Zoe H., Adriana V., and Ruth C.

Approval of Agenda – Terry made a motion to approve the agenda. Larry 2nd. Approved

Correspondence/Board Comments - None

Administration Report – Tony Fontana

- Academics – Tony Fontana and Heads of School
 - 2024 Preliminary Graduation Achievements
 - CEC High School Heads of School talked about their preliminary graduation achievement data.
- Human Resources – Stephanie Livingston

- Organizational Chart
 - Stephanie and Mark presented a conceptual organization chart looking 1, 3 and 5 years out.
- Job Descriptions
 - Stephanie noted that leadership job descriptions are being updated to include financial responsibilities.
- Operations and Facilities – Mark Murbach
 - Operations Consultant to Evaluate Various Departments
 - Mark shared that an outside consultant was brought in to look at the details of specific CEC departments, and will bring recommendations for next steps to the Executive Leadership Team.
 - Summer Projects & Deferred Maintenance Strategy
 - Mark highlighted the major summer building projects at CEC schools. He noted that funding from grants, the state, and donors make up the bulk of funding for the projects. He also summarized summer plans for merging CEC Parker and CEC Inverness into CEC Douglas County North. Mark noted that his department is gathering data on deferred maintenance needs at all schools and will put together a plan to start addressing the needs in priority order.
- Finance – Cameron Mascoll
 - Budget Changes and Process/Timeline
 - Cameron informed the Board that he and Board’s Finance Committee had met and are gearing up to start reviewing schools’ 2024-25 budgets. The goal is to have all budgets ready for the Finance Committee and Board review the first week of May with potential budget approval at the May 10, 2024 CEC Governing Board Meeting.

Public Comment

The Board welcomes Public Comment. Please keep comments to 3 minutes or less per person. Should you have a question for the Board that requires a response, please submit your question via email to the CEC Governing Board President, Laura Calhoun, at cecgoverningboard@coloradoearlycolleges.org who will then respond to your question via email.

- Guest Chris A. provided public comment.

Board Action

- Approve March 9, 2024 CEC Governing Board Meeting Minutes
 - Terry made a motion to approve the March 9, 2024 CEC Governing Board Meeting Minutes. Larry 2nd. Approved
- Approve CEC Nondiscrimination/Harassment/Equal Opportunity policy
 - Larry asked clarifying questions regarding the policy.
 - Larry made a motion to approve CEC Nondiscrimination/Harassment/Equal Opportunity policy. Jessie 2nd. Approved

Executive Session

- C.R.S. §24-6-402(4)(d), specialized details of security arrangements, specifically discussion of CEC’s security plans.
 - At 4:37 p.m., Jessie made a motion to enter Executive Session pursuant to C.R.S. §24-6-402(4)(d), specialized details of security arrangements, specifically discussion of CEC’s security plans. Larry 2nd. Invited into Executive Session were all present Board members, Tony F., Keshia M., Maren B., Mark M., Alli S., Kitty M., Dee Dee V., Hannah R., Stephanie L., Cameron M., Jennifer D., Kelly S., Brenda R., Sarah B., and Dustin S.
 - The meeting recording started at 4:39 p.m.

- At 5:21 p.m., Jessie made a motion to exit Executive Session. Larry 2nd. The Executive Session meeting recording was stopped, and all participants returned to the public meeting.

Other Business

- Nominations to Elect Governing Board Directors
 - Art Cyphers for 3-year term
 - Larry Mohr for a 3-year term
 - Laura will talk with Art and Larry to see if they want to renew their terms.
 - Election held during May 10, 2024 Board meeting
- Nominations for CEC Governing Board Officers
 - Nominations for Board officers are:
 - President – Larua Calhoun
 - Vice President – Terry McDonald
 - Treasurer – Art Cyphers
 - Secretary – Fish Abrhaley
 - Elections held during May 10, 2024 Board meeting
 - Date for 2-hour June Work Session With Board and Executive Leadership Team
 - Tony will speak with Laura more about the June work session.
 - Discuss and vote on version one of Board implementation document of vision and mission documents
 - The board discussed the first draft of a document that will define how CEC implements its mission and vision to ensure its continued success. Work on this document will continue at the June Work Session.
 - Discuss update and process for Executive Director of Academics hiring
 - Stephanie told the Board that CEC had 39 applicants for this position. 21 applicants participated in prescreen interviews with 7 applicants moving on to the 2nd round of virtual interviews. In-person interviews will take place in Fort Collins on May 8.
 - Discuss timeline for hiring Chief Executive Administrator
 - The Board discussed the timeline for posting the Chief Executive Administrator position. The Board will continue this discussion in Executive Session at the May 10, 2024 CEC Governing Board Meeting.

Future Meetings of the Governing Board

- May 10, 2024 @ 3:30 p.m.
- June Work Session – No Board Meeting
- July 19, 2024 @ 3:30 p.m.

Adjourn – Laura adjourned the meeting at 5:55 p.m.

Respectfully submitted by Brenda Rhodes, CEC Executive Office Administrator

Signed

Fish Abrhaley

Fish Abrhaley, CEC Governing Board Secretary