



CEC Governing Board Meeting

August 16, 2024 @ 3:30 p.m.

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Call to Order – Laura called the meeting to order at 3:30 p.m. with the reading of the Mission Statement.

Mission Statement

Colorado Early Colleges' mission is to prepare a diverse population of students for life by developing their mind, body and character through rigorous academic studies, and character development activities in cooperation with the community we serve.

All students, regardless of background or skill level, will have the opportunity to pursue a growth mindset that will allow them to achieve mastery and will demonstrate that they can succeed in school, in college, and in their chosen career.

No exceptions. No excuses.

Attendees:

- Board of Governors: Laura Calhoun, Terry McDonald, Arthur Cyphers, Jessie Mathis, Larry Mohr (Absent), and Fish Ahrhaley
- Executive Leadership Team: Cameron Mascoll, CFO; Stephanie Livingston, Executive Director of Organizational Development and HR; Ann Schultz, Executive Director of Academics; Saeed Sarani, Executive Director of Operations; Mark Murbach, Executive Director of Facilities Management.
- Attorneys: Dustin Sparks and Amber DeCarli
- Other staff as required: Brenda Rhodes, Executive Office Administrator, Gordon B., Josh S., Jennifer D., Tom S., Sarah B., Hannah R., Maren B., Robin Z., Dee Dee V., and Keshia M.

Approval of Agenda

- Per Dustin's remarks, the meeting agenda was amended to revise Executive Session §24-6-402(4)(b), C.R.S.), as follows:
 - §24-6-402(4)(b), C.R.S.), legal advice regarding: CEO hiring process, Title IX requirements regarding employee complaints, general legal advice for all policies being considered by the Board, new legislation policy requirements, and contract risk management.
- Art made a motion to approve the agenda as amended per Dustin's remarks. Jessie 2nd. Approved. The meeting minutes reflect the updated Executive Session C.R.S. notation.

Original agenda posted at least 24 hours in advance of meeting.

Revised agenda posted at approximately 5:50 p.m. on August 15, 2024.

Correspondence/Board Comments

- Laura commented that she enjoyed the CEC Network Kickoff Events and hoped everyone had a good start to the school year.

Other Business

- Legal Counsel Presentation on CEO Hiring Process
 - Dustin presented an overview of the CEO hiring process and procedure.

Executive Session

- §24-6-402(4)(f), C.R.S.), personnel matters - CEO Candidate Interview (CEO Candidate(s), Board, Invited Staff, and Legal Counsel)
- §24-6-402(4)(b), C.R.S.), legal advice regarding: CEO hiring process, Title IX requirements regarding employee complaints, general legal advice for all policies being considered by the Board, new legislation policy requirements, and contract risk management.
 - At 3:51 p.m. Jessie made a motion to enter Executive Session per §24-6-402(4)(f), C.R.S.), personnel matters - CEO Candidate Interview (CEO Candidate(s), Board, Invited Staff, and Legal Counsel) and §24-6-402(4)(b), C.R.S.), legal advice regarding: CEO hiring process, Title IX requirements regarding employee complaints, general legal advice for all policies being considered by the Board, new legislation policy requirements, and contract risk management.
 - Invited into Executive Session were all present CEC Governing Board members, Dustin Sparks and Amber DeCarli.
 - At 4:20 p.m. the following staff were invited into Executive Session: Brenda R., Cameron M., Stephanie L., Mark M., Saeed S., Ann S., Dee Dee V., Hannah R., Jennifer D., Keshia M., Maren B., Tom S., Sarah B., Gordon B., and Josh S.
 - At 6:00 p.m. the following staff were asked to leave Executive Session: Brenda R., Cameron M., Stephanie L., Mark M., Saeed S., Ann S., Dee Dee V., Hannah R., Jennifer D., Keshia M., Maren B., Tom S., Sarah B., Gordon B., and Josh S. Those remaining in Executive Session were all present CEC Governing Board members, Dustin Sparks, and Amber DeCarli.
 - At 8:07 p.m. Executive Session concluded and all present CEC Governing Board members, Dustin Sparks, and Amber DeCarli rejoined the public meeting.

Administration Report

- Staffing Update – Stephanie Livingston, Executive Director of Organizational Management and HR
 - Stephanie updated the Board on the number and types of positions currently open at CEC.
- Enrollment Update – Cameron Mascoll, Chief Financial Officer
 - Cameron reviewed CEC's enrollment as of August 12, 2024.
- Facilities Update – Mark Murbach, Executive Director of Facilities Management
 - Mark summarized all ongoing projects at CEC campuses and told the Board that all construction/facility work is not disrupting student learning.
- Operations Update (Food Service and Transportation) – Saeed Sarani, Executive Director of Operations
 - Saeed presented an overview of current Food Services and Transportation efforts at all schools.

Finance – Cameron Mascoll

- Start Audit August 26, 2024
 - Cameron told the Board that CEC is in great shape for its annual audit.

Public Comment - None

The Board welcomes Public Comment. Please keep comments to 3 minutes or less per person. Should you have a question for the Board that requires a response, please submit your question via email to the CEC Governing

Board President, Laura Calhoun, at cecgoverningboard@coloradoearlycolleges.org who will then respond to your question via email.

Board Discussion and Action

- Approve July 19, 2024 CEC Governing Board Meeting Minutes
 - Jessie made a motion to approve the July 19, 2024 CEC Governing Board Meeting Minutes. Terry 2nd. Approved.
- Approve CEC Financial Policies
 - The Board did a 1st reading of the CEC Financial Policies and took no action.
- Approve Student Name Changes to Official Educational Records Policy
 - The Board did a 1st reading of the Student Name Changes to Official Educational Records Policy and took no action.
- Approve CEC Title IX Grievance Policy
 - The Board did a 1st reading of the CEC Title IX Grievance Policy and took no action.
- Vote on CEO Candidate Finalist(s)
 - Terry made a motion to proceed with the next step in the CEO Hiring Process, move the CEO candidate forward as a finalist, and bring them on-site for an in-person interview. Jessie 2nd. Roll call vote as follows:
 - Fish – Yes
 - Terry – Yes
 - Jessie – Yes
 - Art – Yes
 - Laura – Yes
 - Larry - Absent

Other Business

- Signed CEC Governing Board policy and Conflict of Interest Forms due to Brenda by August 30, 2024
 - Laura reminded Board members to look for an email from Brenda with the CEC Governing Board Policy and Conflict of Interest Form to sign.

Future Meetings of the Governing Board

- September 20, 2024 @ 3:30 p.m. Virtually Via Teams
- October 11, 2024 @ 3:30 p.m. Virtually Via Teams
- November 15, 2024 @ 3:30 p.m. Virtually Via Teams

Adjourned – Laura adjourned the meeting at 8:23 p.m.

Respectfully submitted by Brenda Rhodes, CEC Executive Office Administrator

Signed



Fish Abrhaley, CEC Governing Board Secretary