



## CEC Governing Board Meeting – August 21, 2020

CEC Aurora, 1400 S. Abilene St., Aurora, CO 80012 - 1:30 p.m.

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**Call to Order**—Laura called the meeting to order at 1:31 pm with the reading of our mission statement.

### Mission Statement

*Colorado Early Colleges' mission is to prepare a diverse population of students for life by developing their mind, body and character through rigorous academic studies, and character development activities in cooperation with the community we serve.*

*All students, regardless of background or skill level, will have the opportunity to pursue a growth mindset that will allow them to achieve mastery and will demonstrate that they can succeed in school, in college, and in their chosen career. No exceptions. No excuses.*

### Attendees:

- Board of Governors: Laura Calhoun, Terry McDonald, Arthur Cyphers, Robin Phillips, Jadie Hager (absent), Jessie Mathis, and Papa Dia (absent.)
- Chief Executive Administrator: Sandi Brown
- Attorney: Dustin Sparks
- School Leaders and other staff as required: Brenda R., Tom, Alex T., Stephanie L., Casey, Cameron M., Lacey S., Cory H., Jay E., Kelly S., Marrayly B., Collin T., and Delight H.

**Approval of Agenda** —Jessie put forth a motion to approve the agenda. Art 2<sup>nd</sup> the motion – All in favor.

**Correspondence/Board Comments** – Laura let the board know that Jadie Hagar had submitted her resignation as a CECFC Board representative – as she is moving out of state. Jadie was thanked for her valued service, and will be greatly missed!

### Administration Report – Sandi Brown

- Start of School Update – Sandi invited Heads of School to briefly share how the first weeks of school have gone. Inverness and Castle Rock campuses are the only campuses to be doing in-person learning.
- CEC Buildings Report – Sandi presented the current Building Report – with updates on the sale of the Blackhawk property, and updates to the Castle Rock and CECA campuses.
- Enrollment Update – Enrollment is in a good place, starting off with very conservative estimates.
- CEC Policy Review – Sandi presented the following Financial Policies:
  - Financial Management
  - Procurement Card
  - Annual Budget
  - Staff Ethics and Conflict of Interest

### Financial Update - Cameron Mascoll



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- Cameron presented an update on Rental Tenants and the income affected by COVID-19.
- Cameron presented a PPP loan update.

### Board Action

- Jessie put forth a motion to approve all of the following CEC Policies and wave a second reading of them. Terry 2<sup>nd</sup> the motion. Using a roll call vote – all in favor.
  - Financial Management
  - Procurement Card
  - Annual Budget
  - Staff Ethics and Conflict of Interest
- Approve July 24, 2020 Board Meeting Minutes
- Approve RFP for CECFC Tutoring Subcontract 2020-21
- Approve 2020-2021 CECFC West Homeschool Enrichment Calendar
- Resolution 2020-08-21-A: Colorado Early Colleges Appointing Directors To the Boards of Multiple Colorado Early Colleges Building Corporations
- Art put forth a motion to approve the financial policies, the July board minutes, the RFP for tutoring, the CECFC West calendar and Resolution 2020-08-21-A. Jessie 2<sup>nd</sup> the motion. The board voted via roll call; all in favor.

### Public Comment – N/A

### Executive Session

- C.R.S. §24-6-402(4)(b), conferences with attorney for the public entity for the purposes of receiving legal advice on specific legal questions.
- C.R.S. §24-6-402(4)(f), personnel matters.
- At 2:28 p.m Jessie put forth a motion to go into Executive Session to receive legal advice, and for personnel matters. Terry 2<sup>nd</sup> the motion. All in favor.
- At 3:11 p.m. Jessie put forth a motion to leave Executive Session. Terry 2<sup>nd</sup> the motion. All in favor.

### Other Business—N/A

### Future Meetings of the Governing Board

- September 18, 2020 @ 1:30PM – CEC Castlerock or Virtual Via Teams
  - Prior to Board Meeting



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- Tour @ 11:30 a.m.
- Lunch @ 12:30 p.m.
  
- October 16, 2020 @ 3:30 PM – Colorado Springs or Virtual Via Teams
  
- November 20, 2020 @ 1:30PM – CEC Inverness or Virtual Via Teams
  - Prior to Board Meeting
    - Tour @ 11:30AM
    - Lunch @ 12:30PM

**Call to End** – Laura adjourned the meeting at 3:13 p.m.

Signed,

*Robin Phillips*

Robin Phillips, Board Secretary

08/21/2020