



Withdrawal Notification Form

please return in person or email to lorraine.snow@coloradoearlycolleges.org

Student Full Name:		Date of Withdrawal:
NEW SCHOOL TRANSFERRING TO:		
HOMESCHOOLING: (type N/A if not homeschooling) <input type="checkbox"/>		Date you will start homeschooling: (type N/A if not homeschooling)
Reason for withdrawal:		Last day of attendance at CECFC:
Parent/Guardian Name:		Parent/Guardian phone number:

Student signature: _____ Parent/Guardian signature: _____

Please note: Proof of enrollment at next school is required i.e. confirmation of enrollment from new school, certificate of completion of a GED or similar program, letter from parents indicating intent to home school.

Records will be sent to student's new school only upon written request from the new school and only **after all reimbursements are paid, books are returned and proof of enrollment at next school is submitted.**

****Note: Parents complete top portion of form only****

The portion below is to be filled out by CEC staff ONLY, not students or parents/guardians.

Period	Teacher	Indicate any books/supplies NOT returned (include book #)	Teacher Signature (indicates all books/supplies have been returned)
1			
2			
3			
4			
5			
6			
7			
8			

Office Use Only

Grade at Withdrawal _____ Balance in I.C. _____ Date WD in IC: _____ Staff Initials _____