



SAC Meeting Minutes

Date: 8/28/2024

Time: 3:30pm

Location: CEC Windsor

Participants: Mike Curtis, Janet Kelley, Melissa Faye, Rebecca Feilmann, Stephanie Vargas, Gail Grant, William Schutt, Natalie Gula, Joshua French, Cathy Richardson, Darin & Johnna Clapp, & Angie Hughes

Meeting began: 3:30pm

Agenda:

1. Meet & Greet
2. What is SAC and how are our meetings ordered?
 - A. An advisory committee to the head of school for decision making
 - Chair: Mike Curtis (mikecurtis777@gmail.com)
 - Co-Chair: Amelia Koehmstedt - absent
 - Secretary: TBD
 - B. Meet at least quarterly for an hour
 - C. Robert's Rules of Order
 - D. Secretary role is open at this time
3. Attendance & Support for CEC Families
 - A. Attendance is better in regard to full days missed but worse in single periods/tardies
 - The goal is to get students to advocate for themselves and reach out to their teachers to get their work made up
 - Mike will create a google doc for parents to share ideas on how to help coach students stay engaged and follow up on assignments
4. Unified Improvement Plan (UIP) Update



- A. Final UIP due mid-October
- B. CECW does not need to submit a UIP if issued a performance rating
 - This is TBD
- C. Identified areas of improvement
 - Behavior/ Attendance
 - Community, Family, & Student Engagement
 - Student Achievement
- D. Regardless of UIP submittal, CECW will utilize the same initiatives
 - Eye to Eye for Universal Design for Learning (student achievement and behavior)
 - Restorative Practices (behavior and attendance)
 - Read Theory/Independent Reading books for literacy
 - Community, Family, & Student Engagement
- E. Literacy ideas from parents
 - 3-min video to post to Facebook
 - Students telling other students about books
 - Partner with Windsor Library - Joshua French to email
 - Bookmobile onsite?

Meeting Adjourned: 4:11pm