

Create a Student SchoolCafé Account

Create your student account, connect it to your CEC cafeteria account, and access your barcode for the lunch line.

AGE REQUIREMENT: Students must be at least 13 years old to create a student account. Students under 13 will need a parent or guardian to create a parent account.

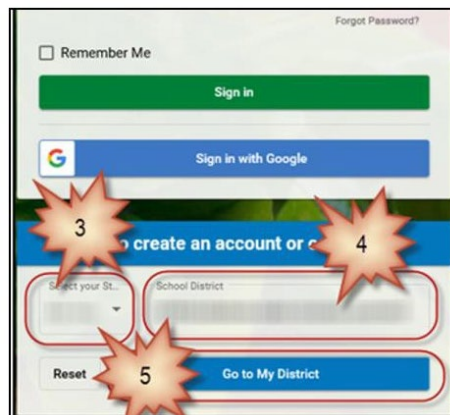
Create Your Account

- **Open SchoolCafé.** In a web browser, use the [CEC SchoolCafé landing page](https://schoolcafe.com/coloradoearlycolleges). For printed copies: schoolcafe.com/coloradoearlycolleges

Using the SchoolCafé mobile app?

- Select **Colorado** in the Select Your State field.
- Enter **Colorado Early Colleges** in the School District field.
- Select **Colorado Early Colleges** from the list, then select **Go to My District**.

App setup: use the state and district fields shown below.



- Select **Create a new account**.
- Select **I'm a Student at this District**, then select **Next**.
- Begin typing your school's name in the **School Name** field.
- Select your Colorado Early Colleges campus, then select **Next**.

Select the student account type, then choose your CEC campus.

The left screenshot shows the 'Register' screen with the SchoolCafé logo. It has three radio button options: 'I'm a Parent', 'I'm a Student at this District' (which is selected), and 'I'm an Employee of this District'. Below these is a 'Next' button and a 'Return to My District' link. The right screenshot shows the 'Now, let's find your school.' screen. It has a text input field for 'School Name', a large teal 'Next' button, and a 'Return to My District' link. Both screens have a 'Terms & Conditions - Privacy Policy' link at the bottom.

Complete Your Registration

- Enter the requested information: first name, last name, email address, and phone number if requested.
- Select **Next**.
- Create your credentials: enter or accept the suggested username; create and confirm your password; choose a security question and answer; select your preferred language; accept the Terms and Conditions; and confirm that you are at least 13 years old.
- Select **Create My Account**.

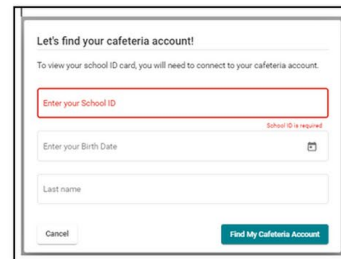
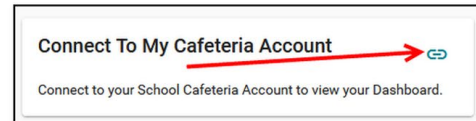
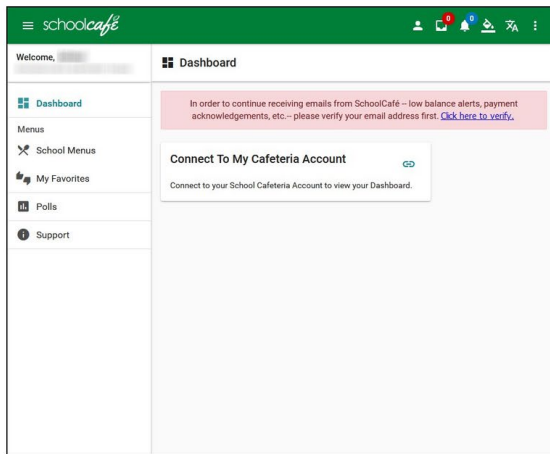
Enter your information and finish setting up your credentials.

The left screenshot shows the 'Let's gather some basic information.' screen. It has a 'Continue with Google' button and a checkbox for 'By continuing, you agree to SchoolCafé's Terms & Conditions - Privacy Policy'. Below this are four input fields: 'First Name' (Tony), 'Last Name' (Stark), 'Email' (iamironman@gmail.com), and 'Phone Number' ((123) 456-7890). The right screenshot shows the 'You're almost there! Let's set up your account credentials.' screen. It has a 'Username' field (iamironman@starkindustries.com), a 'Password' field, a 'Confirm Password' field, a 'Select a Security Question' dropdown (What is your mother's maiden name?), and an 'Answer' field. Both screens have a 'Next' button and a 'Return to My District' link. The right screen also has checkboxes for 'I accept the Terms & Conditions' and 'I certify that I am age 13 or older.' and a 'Create My Account' button.

Connect Your Cafeteria Account

- From your SchoolCafé dashboard, select **Connect to My Cafeteria Account**.
- Enter your CEC student ID number, date of birth, and last name.
- Select **Find My Cafeteria Account**.

Use the dashboard connection button, then enter your student information.

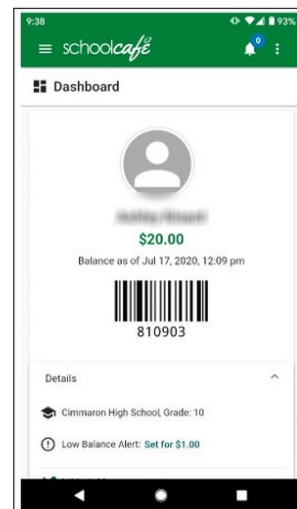
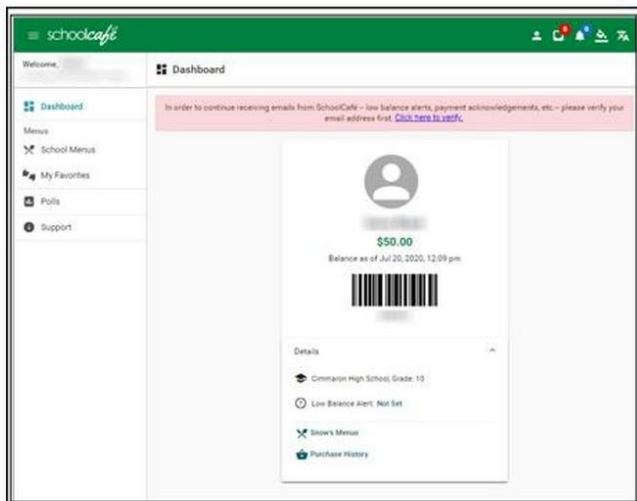


Access Your Student Barcode

- After your information is matched, your cafeteria account and student barcode will appear on your dashboard.

Display the barcode from the SchoolCafé website or mobile app and scan it when going through the lunch line.

SCREEN EXAMPLES: The name, school, balance, and barcode shown below are examples. Your dashboard will display your own information.



Need Help?

If SchoolCafé cannot locate your cafeteria account, confirm that your student ID, date of birth, and last name match CEC's student records. If the information is correct and the account is still not found, contact CEC Food Services for assistance.