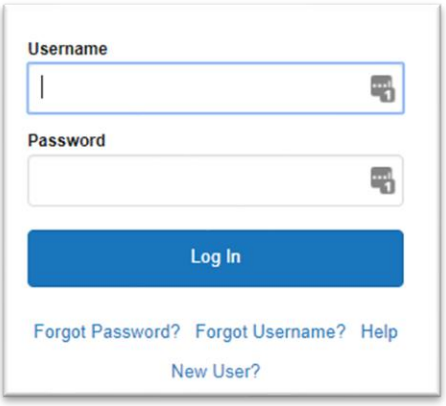
Parent Portal Log-in Instructions

Legal Guardians of CEC students can access the Infinite Campus Parent Portal to see information about their students. Parents/guardians and students have their own Infinite Campus portal accounts with individualized access to information and tools. Sharing IC login information is not necessary and highly discouraged.

How to activate a parent account (one time only)

1. Go to https://cec914.infinitecampus.org/campus/portal/cec.jsp
2. Click New User? (under the blue Log In button) Enter your Activation Key in the space provided and then Submit. Request your Activation Key by sending an email to support@coloradoearlycolleges.org. Include your full name and your student's full name in the email.
3. Enter a Username of your choosing. We suggest you use your first name. last name as your username. Example: *mary.davis*
4. Enter a Password of your choosing. It must be a secure password, so the minimum length required is 6 characters. We suggest using a combination of capital letters and special characters.
5. Click "Create Account" activate your account.



How to Log In

1. Go to: https://cec914.infinitecampus.org/campus/portal/cec.jsp.
2. Enter the UserName and Password you created in steps 4 and 5 above.
3. Click the blue Log In button.

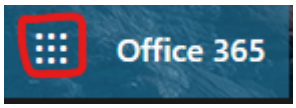
If you need help logging in, please send an email to support@coloradoearlycolleges.org..

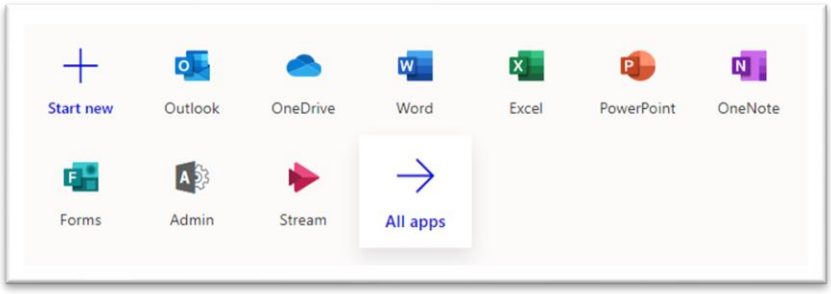
Student Portal Log-in Instructions

Students access their account through their CEC Office365 accounts. New students receive their Office365 accounts at the beginning of the school year.

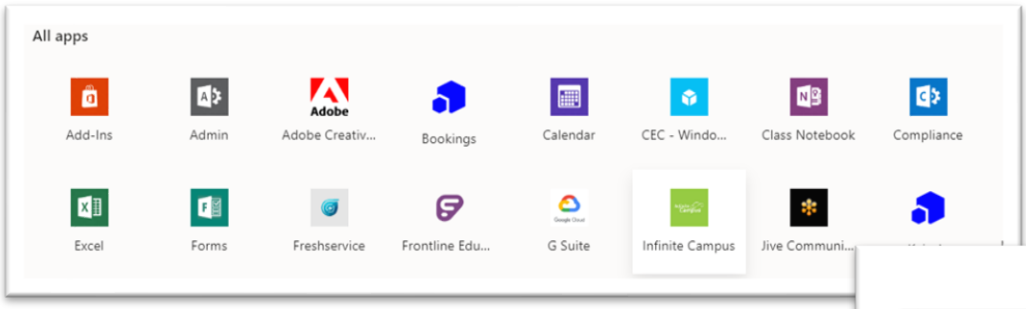
1. Go to www.office.com and login using your CEC e-mail address which is normally **<firstname.lastname>@cecstudents.org** and password. The first time you log in, use **Student.123** as your password.

2. Click on "All Apps" on the home screen or click on the App 'Waffle', on the top left part of your screen, to find the All Apps button.

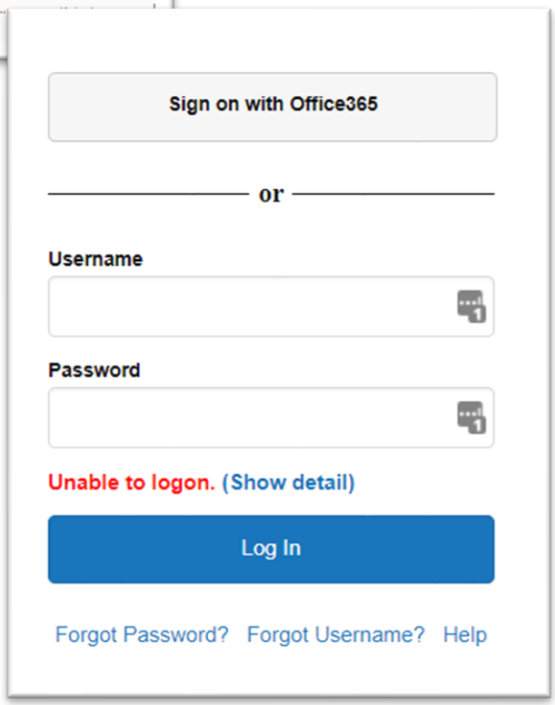




3. Scroll down and find "Infinite Campus" in your list of applications



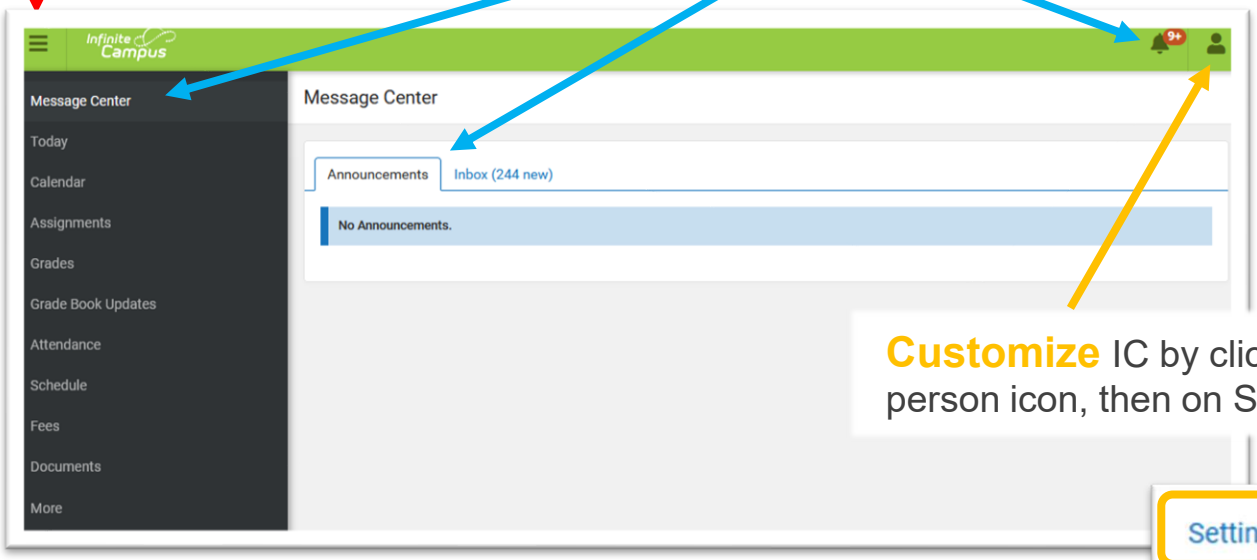
4. Click on Infinite Campus and it will automatically log you in! If for some reason you are prompted with a login screen for Infinite Campus, click on the "Sign in with Office365" button on the portal page.



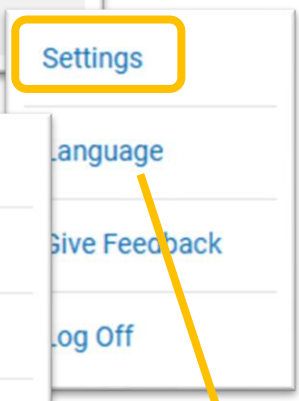
If you need help logging in, please send an email to support@coloradoearlycolleges.org..

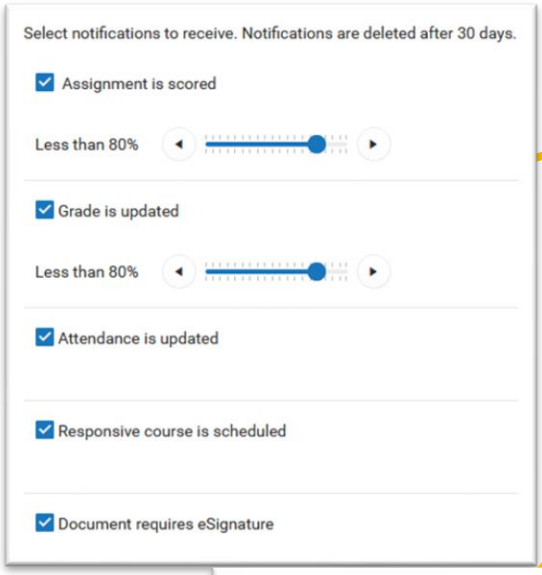
Click the menu icon to open or close the directory.

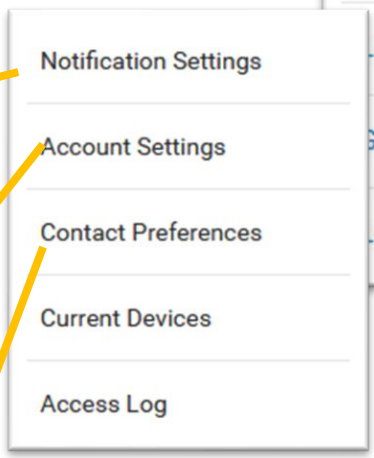
View **Announcements and Messages** from the school and from teachers in the Message Center.

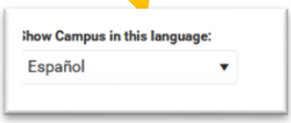


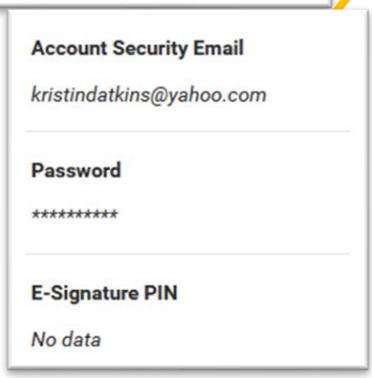
Customize IC by clicking on the person icon, then on Settings.

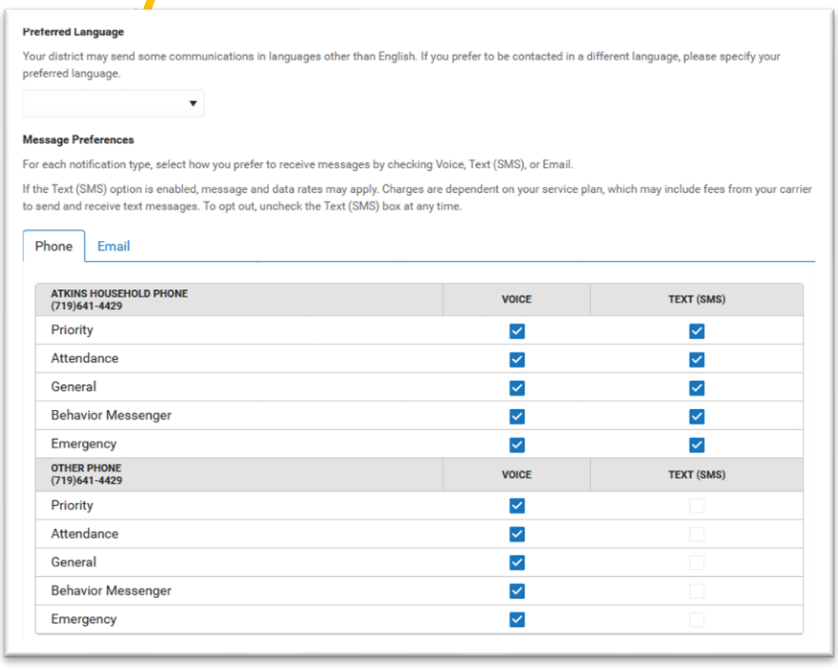




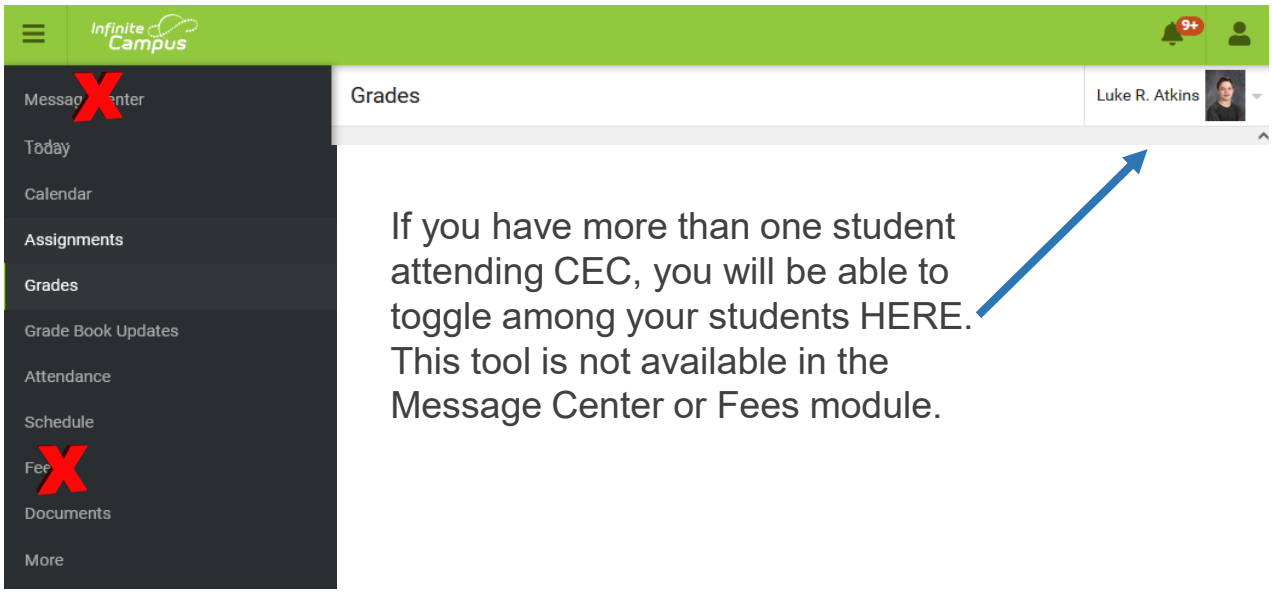






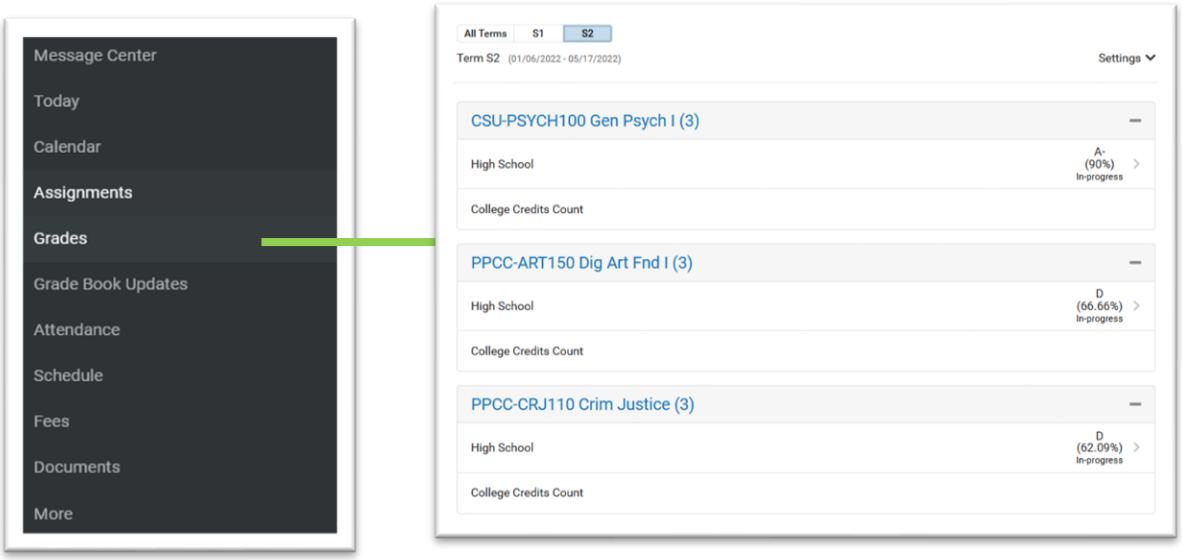


Multiple Students



If you have more than one student attending CEC, you will be able to toggle among your students HERE. This tool is not available in the Message Center or Fees module.

Grades

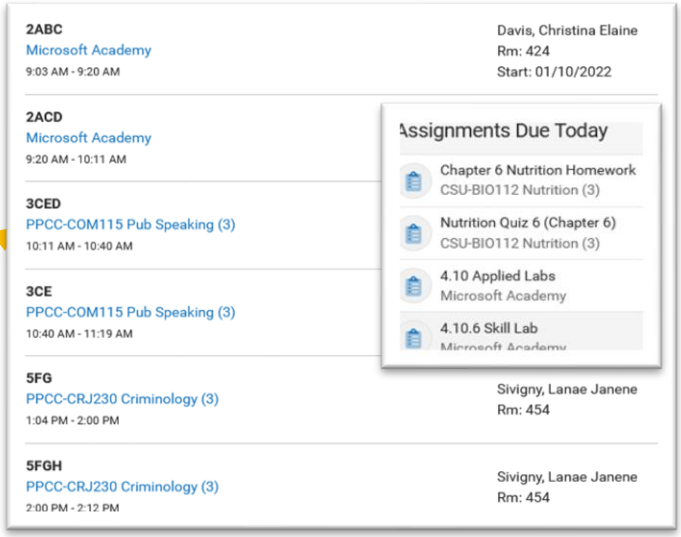


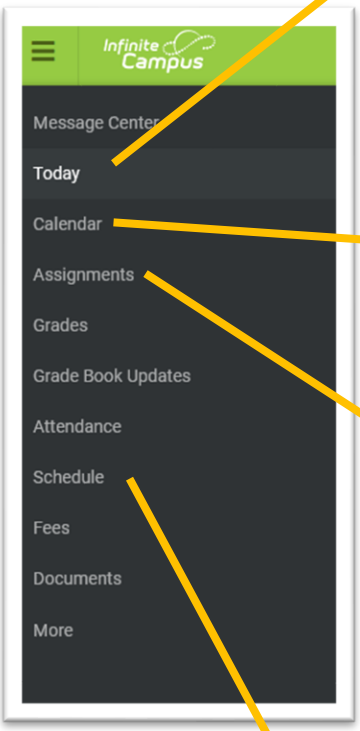
Disregard "College Credits Count". It is a task that runs in the background that helps CEC count the number of college credits a student has earned. It does not appear on the student's transcript and does not affect GPA.

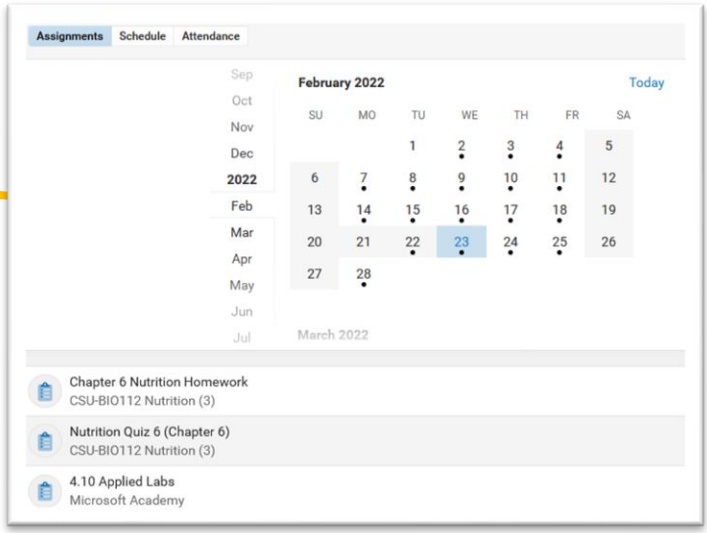
If you need help with Infinite Campus, please send an email to support@coloradoearlycolleges.org..

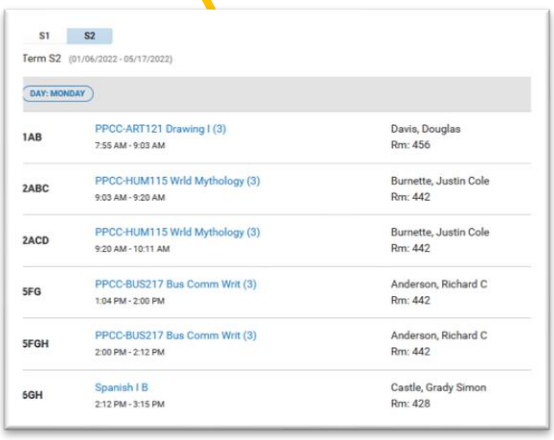
Schedule & Assignments

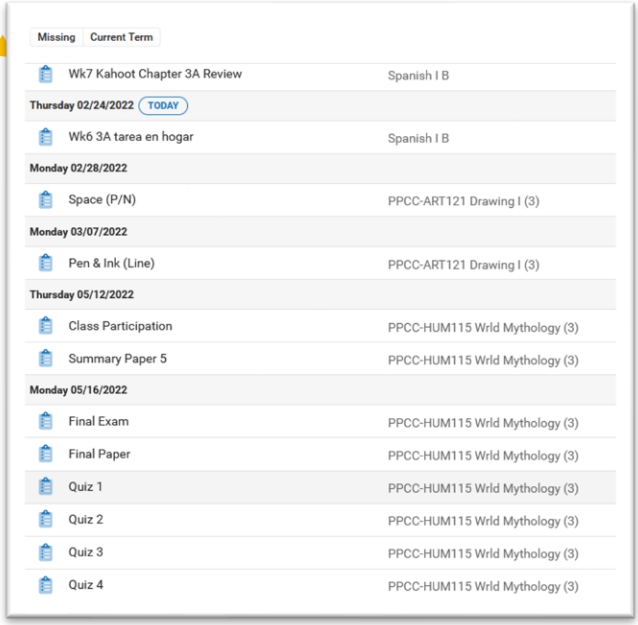
There are several places to see your student's schedule and assignments



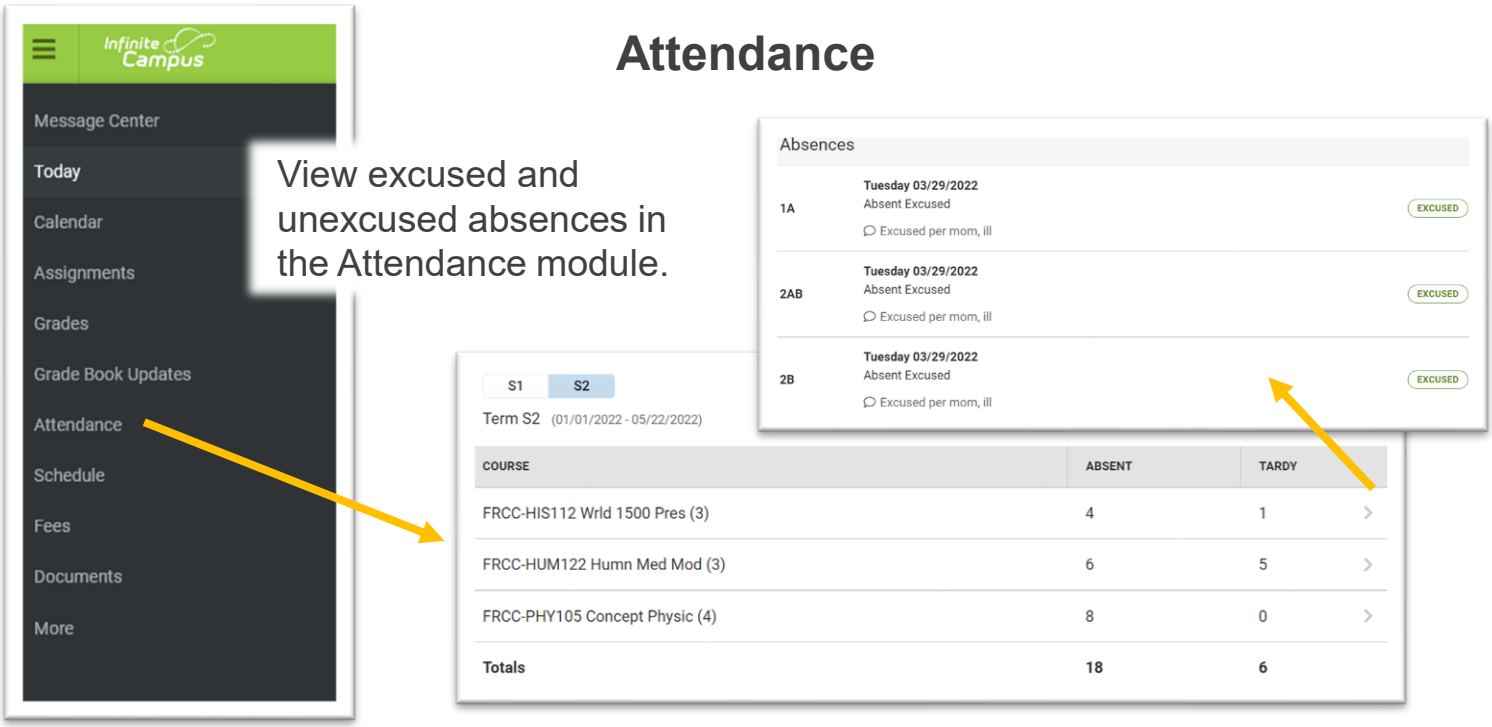




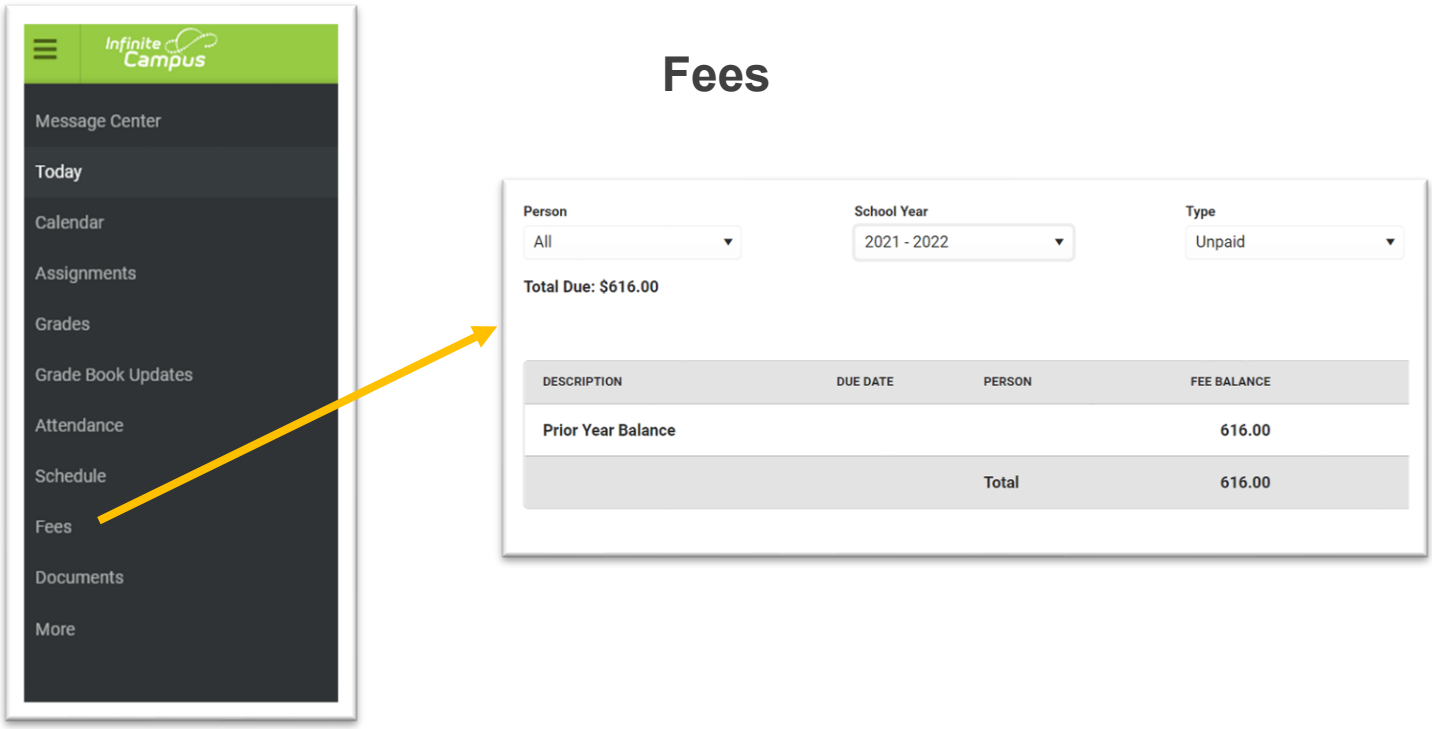




Attendance

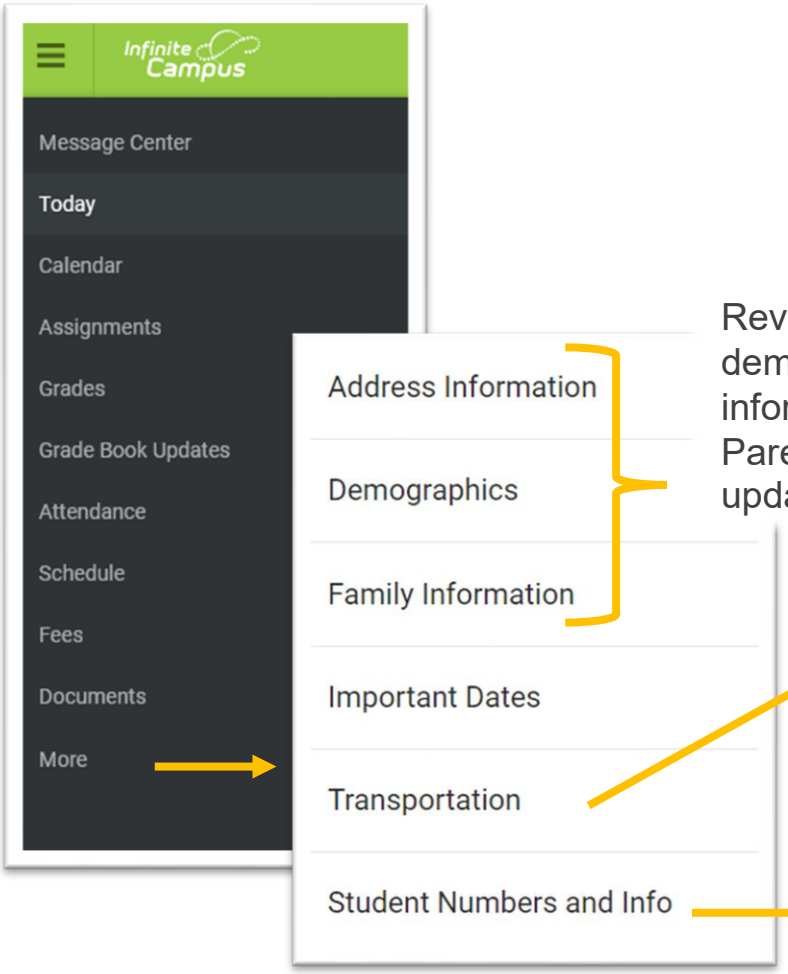


Fees



If you need help with Infinite Campus, please send an email to support@coloradoearlycolleges.org..

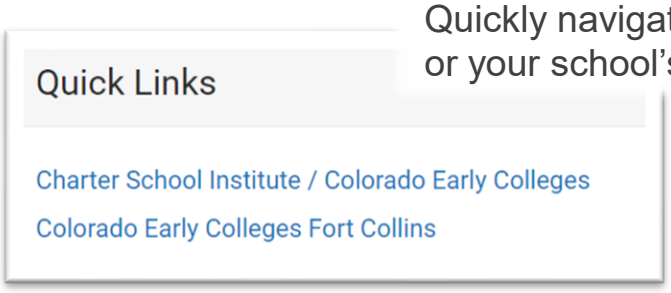
More



Review address, demographic, and family information here. Parents can submit update requests here.

Bus riders can find bus stop information here.

Various student information is listed here: Advisor, school phone #, StateID Student #, College ID # (if provided to advisor), etc.



Quickly navigate to CEC or your school's website.

If you need help with Infinite Campus, please send an email to support@coloradoearlycolleges.org..